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|  |  | |  | | --- | | Early Years and Prevention Service  COVID-19 | |  | |
|  |  |  |
| Recovery Planning for EArly Years and childcare providers |  | In This Issue: 16th June 2020 |

**Responding to Cases and Outbreaks of COVID-19 in School and Educational Settings: Developing partnership working arrangements: V00.05**

Purpose: To outline the proposed approach of the Health Protection Team (HPT) in managing cases and outbreaks of COVID-19 in school and educational settings and inform the development of effective joint-working arrangements between PHE and Local Authorities

Developing Partnership Working: Each local authority area and each school setting is unique. Outlined below is a summary of the HPT’s planned approach to cases and outbreaks, but it is recognised that this will need to be adapted to reflect the needs and capacity of local systems, taking into account:

- the level of involvement of each local authority in the management of cases and outbreaks

- the input of local outbreak boards in supporting the management of school outbreaks

- local training and workforce gaps that could benefit from regional coordination

- local capacity to undertake swabbing in schools (if required)

**Cases of COVID19**

• We are asking schools to notify the Health Protection Team (HPT) of any confirmed COVID cases (in staff or students) reported to them, we are happy to advise you on suspected cases too if required.

• Possible cases should be sent home, given isolation advice, and have a test arranged in line with the DfE guidance for schools available here

• HPT should be notified separately through Track and Trace of any staff or student who is tested and confirmed to have COVID-19, but schools are asked to notify directly to ensure cases are not missed

**Contacting Case**

• On notification of a confirmed case, the HPT will contact the case to obtain further information and undertake a risk assessment

This will consider:

* Whether case was in school 48 hours prior to symptoms (or test result if asymptomatic) or within 7 days after onset of symptoms

# Recovery Planning

# Public Health England





Upcoming training and CPDL events

Early Years: working together with parents to identify SEND. Suitable for early years SENCOs and practitioners, this webinar will cover why conversations with parents around the identification of SEND are so important, and look at practical strategies which will support you with this. Page 4



Public Health England

Responding to Cases and Outbreaks of COVID-19 in School and Educational Settings.

23 Jun 13:30 - 15:00

Page 1 – 2

**Responding to Cases and Outbreaks of COVID-19 in School and Educational Settings:**



* Whether the case had contact with any other individuals and the nature of this contact (i.e. does the contact meet the criteria for direct / proximity / travel contact)

HPT will provide the following isolation advice:

* They should not attend school until 7 days after date of onset (or date of test if asymptomatic) AND have not had temperature for 48 hours
* They can attend school if they still have a cough but no temperature if it is more than 7 days since the date of onset or date of test
* HPT will advise the case that we will be contacting the school to obtain further information (if not already done so, we will encourage case to notify school themselves)

***Contacting School***

* School will be contacted by HPT to confirm nature of case’s contact with others and possible exposure
* If case has not been in school 48 hours prior to symptoms (or test result) or within 7 days after, no further action will be recommended by HPT

• HPT will work with school to identify which students and staff meet definition of direct / proximity / travel contacts during the infectious period of case

• The expected default will be that class contacts will fall into the category of direct or proximity contacts as per current DfE guidance available here

* HPT will provide headteacher with suggested letter to send to identified contacts advising 14-day isolation, although household contacts of contacts will not need to self-isolate

• HPT will also discuss how school are implementing social distancing and infection, prevention and control (IPC) measures, and provide advice as required (relevant guidance is here and here

***Notification to Local Authority Teams***

* HPT will encourage headteacher to notify the Local Authority of the situation
* HPT will also notify the Local Authority directly if there are any operational concerns due to the public health actions taken

***Outbreaks***

We are also asking schools to notify the HPT if they have either:

- Two or more confirmed cases of COVID-19 among students or staff in the school/college within 14 days or;

- An overall increase in sickness absence reporting where parents report illness with suspected COVID-19 (but where no tests have been done or results are available)

***Contacting School***

• When notified of a possible outbreak, the HPT will obtain further information from the school to inform a risk assessment (this may involve asking the school to complete a data return)

• This will include details of the setup of the school, total number of staff and students confirmed or symptomatic, vulnerability of student population, potential number of contacts and current social distancing and IPC measures

• HPT will also discuss how school are implementing social distancing and infection, prevention and control (IPC) measures, and provide advice as required (relevant guidance is here and here)

***Management of outbreak***

• HPT will undertake a risk assessment to consider the severity and spread of outbreak, current control measures and the wider context (including communications from the school, anxiety level amongst students, staff and families, media interest etc.)

• HPT will inform the local authority (pending local discussions) and jointly consider need for Outbreak Control Team (OCT)

• HPT (or OCT) will help school to identify contacts who need to isolate (any symptomatic contacts will be encouraged to access testing)

• HPT will provide school with letters to be sent to contacts and non-contacts

***Notification to Local Authority Teams***

• HPT will notify Local Authority of any COVID outbreaks in schools

• School asked to notify HPT of any further cases or outbreak develops any concerning features such as a death in a student or staff member

***Further investigation / Swabbing***

• The HPT may advise widespread swabbing of the staff and student population, particularly in the early stages of T&T

• However, it is important to note that primarily this would be to add to overall understanding of COVID transmission rather than to inform the management of individual outbreaks

• Arranging this will require discussion with partners in the local system

**Further advice and PPE**

• Department of Education’s helpline for schools - 0800 046 8687 - should respond to all queries from schools (particularly in relation to published guidance)

• The DfE guidance asks Local Authorities to support schools to access local PPE supplies and available stock, escalating through Local Resilience Forums (LRFs) if required

KN 95 Face Masks - Product Alert

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: 12.06.20 |  | | **Department:** | School Effectiveness |
|  | | **Contact Name:** | | Health and Safety Team |
|  | | |  |  |

Dear All,

**KN 95 Face Masks - Product Alert**

We have received the following safety alert information from the HSE. This relates to KN95 Face Masks. A substantial number of face masks, claiming to be of KN95 standards, provide an inadequate level of protection and are likely to be poor quality products accompanied by fake or fraudulent paperwork. These face masks may also be known as filtering facepiece respirators.

KN95 is a performance rating under the Chinese standard GB2626:2006, the requirements of which are broadly the same as the European standard BSEN149:2001+A1:2009 for FFP2 facemasks. However, there is **no independent certification or assurance** of their quality and products manufactured to KN95 rating are **declared as compliant by the manufacturer**.

Personal protective equipment (PPE) cannot be sold or supplied as PPE unless it is **CE marked**. The **only** exception is for PPE that is organised by the UK Government for use by NHS or other healthcare workers where assessments have been undertaken by HSE as the Market Surveillance Authority.

**Action required if you have KN95 face masks**

KN95 **must not** be used as PPE at work as their effectiveness cannot be assured.

**Masks that are not CE marked and cannot be shown to be compliant must be removed from supply immediately.**

If these masks have not been through the necessary safety assessments, their effectiveness in controlling risks to health cannot be assured for anyone buying or using them. They are unlikely to provide the protection expected or required.

If any are CE marked, suppliers must be able to demonstrate how they know the documentation and CE marking is genuine, supported by Notified Body documentation showing compliance with the essential health and safety requirements as required by the Personal Protective Equipment Regulations (EU) 2016/425.

If you require any further assistance, please do not hesitate to contact the Corporate Health and Safety Department on 01753 875 046 or alternatively send an email to [HealthandSafety@slough.gov.uk](mailto:HealthandSafety@slough.gov.uk).

Stay alert and stay safe.

Yours faithfully,

Health and Safety Team:

H&S inbox: [\_healthandsafety@slough.gov.uk](mailto:_healthandsafety@slough.gov.uk)

Tel: 01753 875742 / 01753 875046

Bhavini Ranu: [Bhavini.Ranu@slough.gov.uk](mailto:Bhavini.Ranu@slough.gov.uk)

Vicki Swift: [Victoria.swift@slough.gov.uk](mailto:Victoria.swift@slough.gov.uk)

Gina Watson: [Georgina.Watson@slough.gov.uk](mailto:Georgina.Watson@slough.gov.uk)

Shameem Din: [Shameem.din@slough.gov.uk](mailto:Shameem.din@slough.gov.uk)

Local Authority Discretionary Grants Fund (LADGF) Deadline extended to 21 June

**Deadline to apply for Local Authority Discretionary Grants Fund (LADGF) to assist businesses facing financial hardship due to COVID-19 pandemic, has been extended to 21 June.**

Until 21 June Slough businesses are set to benefit from an additional support fund set up by government to help small businesses who were not eligible for the Small Business Grant Fund or the Retail, Leisure and Hospitality Fund.

The Local Authority Discretionary Grants Fund (LADGF) will be distributed to businesses facing financial hardship due to the COVID-19 pandemic.

Slough Borough Council like other local authorities across the UK, will distribute grants to the value of £5,000. Local authorities are encouraged to make payments as swiftly as possible to support struggling businesses. It is anticipated that the first payments made under the scheme will be received by businesses early June.

Only businesses that were trading on 11 March 2020 are eligible for this scheme and businesses who have applied for the Coronavirus Job Retention Scheme are eligible to apply for this scheme as well.

The government has asked local authorities to prioritise the following types of businesses for grants:

Small and micro businesses, as defined in Section 33 Part 2 of the Small Business, Enterprise and Employment Act 2015 and the Companies Act 2006.

Businesses with relatively high ongoing fixed property-related costs.

Businesses which can demonstrate that they have suffered a significant fall in income due to the COVID-19 crisis.

Businesses which occupy property, or part of a property, with a rateable value or annual rent or annual mortgage payments below £51,000.

A document setting out the eligibility criteria and an online grant application form is now available on the council’s website so eligible businesses can submit their applications. Assessments and payments will be made throughout the month.

More information and access to the form can be found here: <https://www.slough.gov.uk/news/newsdetail.aspx?id=22321>

Companies that are in administration, are insolvent or where a striking-off notice has been made are not eligible for funding under this scheme.

Only businesses which were trading on 11 March 2020 are eligible for this scheme.

This grant funding is for businesses that are not eligible for other support schemes. Businesses which have received cash grants from any central government COVID-19 related scheme are ineligible for funding from the Local Authority Discretionary Grants Fund.

Businesses who are eligible for the Self-Employed Income support scheme (SEISS) are eligible to apply for this scheme as well.

Businesses who have used the Job Retention Scheme are eligible.

Businesses who have received funding through Retail, Hospitality and Leisure grant, Small Business Grant or Self Employment Income Support Scheme are not eligible.

Grants are subject to tax.

Anna Freud National Centre for Children and Families

### [**Anna Freud National Centre for Children and Families**](https://www.linkedin.com/company/anna-freud-centre?trk=public-post_share-update_actor-text)

#### 18,046 followers

Our Common Difficulties resource offers guidance on a range of issues [#nursery](https://www.linkedin.com/signup/cold-join?session_redirect=https%3A%2F%2Fwww%2Elinkedin%2Ecom%2Ffeed%2Fhashtag%2Fnursery&trk=public-post_share-update_update-text) staff, childminders & other early years workers may encounter, including anxiety & tantrums, to help you support the infants, babies & families you care for: [www.annafreud.org/eycd](http://www.annafreud.org/eycd?trk=public-post_share-update_update-text) [#IMHAW2020](https://www.linkedin.com/signup/cold-join?session_redirect=https%3A%2F%2Fwww%2Elinkedin%2Ecom%2Ffeed%2Fhashtag%2Fimhaw2020&trk=public-post_share-update_update-text)

<https://www.linkedin.com/posts/anna-freud-centre_nursery-imhaw2020-activity-6676154145193508864-rdle>

Slough Multi agency Risk Framework and tool for adults who do not access services

Below, you will find the YouTube link to a video regarding the Slough Multiagency Risk Framework and tool for adults who do not access services. The video is for all staff across all agencies who work with people who refuse/do not access support, even when offered.

<https://youtu.be/CVm_S3FeK4Q>

This video has been produced as a substitute for the training sessions that have been cancelled due to COVID-19. It is less than 15 minutes and is intended as an introduction to the tool and framework. The framework and tool can be accessed from the safeguarding Partnership:- https://www.sloughsafeguardingpartnership.org.uk/sasp/sasp/professionals-area/multi-agency-risk-tool-for-adults-now-published

I would recommend that people download the document before they view the video, although it is not essential.

Nasen: Upcoming training and CPDL events

**Early Years: working together with parents to identify SEND**

23 Jun 13:30 - 15:00

Suitable for early years SENCOs and practitioners, this webinar will cover why conversations with parents around the identification of SEND are so important, and look at practical strategies which will support you with this.

<https://nasen.org.uk/events/early-years-working-together-with-parents-to-identify-send.html?utm_campaign=2697804_Copy%20of%20monthly%20round%20up%20w%2Fc%208th%20June&utm_medium=email&utm_source=Nasen&dm_i=2F68,1LTN0,9ILC0J,5G2E3,1>

**Governance of SEND: Part 1**

25 Jun 14:00 - 16:00

This webinar will cover what SEND is, and what the responsibilities of governors and trustees are, including the named governor for SEND.

<https://nasen.org.uk/events/governance-of-send-part-1.html?utm_campaign=2697804_Copy%20of%20monthly%20round%20up%20w%2Fc%208th%20June&utm_medium=email&utm_source=Nasen&dm_i=2F68,1LTN0,9ILC0J,5G2E3,1>

**Effective support for children and young people with SEND - two session webinar**

1 & 8 JUL 10:30 - 12:00

A two-part webinar for anyone who is in a support role in schools or other settings, this webinar will support you with strategies for effective practice, including how to work effectively in interventions.

<https://nasen.org.uk/events/effective-support-for-children-and-young-people-with-send.html?utm_campaign=2697804_Copy%20of%20monthly%20round%20up%20w%2Fc%208th%20June&utm_medium=email&utm_source=Nasen&dm_i=2F68,1LTN0,9ILC0J,5G2E3,1>

**How can teachers support the transition back to school for pupils with SEND?**

2 JUL 10:30- 12:00

SPECIAL OFFER: Buy 2 get 1 half price or buy 5 get 1 free!

For all education staff who want to help ensure a positive transition back to school for pupils with SEND after the lockdown, this live webinar will cover aspects of mental health and well-being and how we might need to adapt our usual approaches. [https://nasen.org.uk/events/how-can-teachers-support-the-transition-back-to-school-for-pupils-with send.html?utm\_campaign=2697804\_Copy%20of%20monthly%20round%20up%20w%2Fc%208th%20June&utm\_medium=email&utm\_source=Nasen&dm\_i=2F68,1LTN0,9ILC0J,5G2E3,1](https://nasen.org.uk/events/how-can-teachers-support-the-transition-back-to-school-for-pupils-with%20send.html?utm_campaign=2697804_Copy%20of%20monthly%20round%20up%20w%2Fc%208th%20June&utm_medium=email&utm_source=Nasen&dm_i=2F68,1LTN0,9ILC0J,5G2E3,1)

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| Newsletters and content so far: |

**Article 1: 1st June 2020**

* Risk assessments COVID – 19
* Supporting CPD
* SBC Business Support Fund
* **Ask Michael**: Many childminders and some providers will again start dropping off and collecting children from schools this week, nationally some schools have banned childminders from doing so. Do you know what the Slough’s schools position is on this?
* **Sector updates** (JRS, Self employed support scheme, critical workers, Coronavirus (COVID-19): implementing protective measures in education and childcare settings, Ofsted updates, Actions for educational and childcare settings to prepare for wider opening from 1 June 2020, Changes to the law on education, health and care needs assessments and plans due to coronavirus)

**Article 2: 2nd June 2020**

* Class sizes and staff availability
* Supporting Children: SEND
* **Ask Michael**: If a parent cannot get their full entitlement at Nursery/school can the funding be transferred to a childminder and what is the procedure to do this, i.e do the parents need to give the nursery an end date etc.,?
* Resources to help children to learn about coronavirus and how to keep themselves and others save
* **Sector updates**: Data collection, Early years foundation stage statutory framework (EYFS), Caring for your water dispenser upon schools re-opening, Handwashing and respiratory hygiene posters, What parents and carers need to know about schools and other education settings during the coronavirus outbreak

**Article 3: 3rd June 2020**

* Health and safety
* Actions for early years and childcare providers – update 2nd June
* **Ask Michael:** Slough Early Years and Prevention Service had a pot of money that was used to extend provision / childcare places? Is there now any flexibility with regards to using any ‘spare’ money to develop provision rather than extend it.
* **Sector updates:** Data collection, Actions for early years and childcare providers during the coronavirus outbreak, Ofsted: coronavirus (COVID-19) rolling update, What parents and carers need to know about schools and other education settings during the coronavirus outbreak, Updated guidance on the early years foundation stage (EYFS) statutory framework, Providing apprenticeships during the coronavirus (COVID-19) outbreak, Parenting Special Children Events during the Coronavirus lockdown, Local Government Association – Update regarding the new guidance for after-school clubs and wraparound care, Public Health: reducing your risk coronavirus

**Article 4: 4th June 2020**

* Preparing for children to return
* **Ask Michael**: I am concerned about settling SEND children back into my setting after lockdown, and transitioning some new ones. Where can I get advice and support with this?
* COVID 19: Support for children and families in Slough
* **Sector updates**: Nursery World - NSPCC launches nationwide programme of activities for babies, Actions for schools during the coronavirus outbreak, Implementing protective measures in education and childcare settings, HMRC- COVID-19 – more webinar dates available

**Article 5: 5th June 2020**

* Personal protective equipment (PPE)
* **Ask Michael**: Private, voluntary and independent early years providers including childminders are being asked to submit daily numbers of children on Monday’s and Thursday’s every week. Why is the local authority collecting this information and what are you doing with it?
* Numbers are increasing
* **Sector Updates**: Foundation Years – FAQs, The 2020 Early Years Summit, Family Resources to support parents and carers during lockdown, NHS East Berkshire CCG: Lift the Baby, Post Lockdown Pathway, Actions for early years and childcare providers during the coronavirus outbreak

**Article 6: 8th June 2020**

* Actions for early years education and childcare settings to prepare for wider opening
* Agree a protocol for responding to a suspected case of coronavirus and endure the setting is prepared
* **Sector updates:** Posters of Julia Donaldson and Axel Scheffler Reimagined Images and Verses, Ofsted: coronavirus (COVID-19) rolling update, HMRC: COVID-19, Actions for early years and childcare providers during the coronavirus outbreak, Carers Week, Integrated Health & Wellbeing Slough service, Protocol for Assessment of Non-Independently

**Article 7: 9th June 2020**

* Early Years Foundation Stage
* Bursts for Learning
* Mental Health support available for children and young people in England
* Thames Valley Guidance for Childcare and Educational Settings in the Management of COVID-19 - Flowchart - Version 04.06.2020
* **Sector updates:** The Oral Health Improvement Team, PPE Purchasing, Study launched to monitor prevalence of coronavirus (COVID-19), Funding available for set-up and training on digital education platforms, Government Updates, LGA Early Years Reference Group - wraparound care

**Article 8: 10th June 2020**

* Why is Early Years Education important?
* The benefits of good early education
* Mary’s Daycare: Reopening after lockdown
* Sector updates: The Oral Health Improvement Team, PPE Purchasing, Study launched to monitor prevalence of coronavirus (COVID-19), Thames Valley Guidance for Childcare and Educational Settings in the Management of COVID-19 - Flowchart - Version 04.06.2020, Bowak Jangro disinfectant – Product alert, Government Updates, LGA Early Years Reference Group

**Article 9: 11th June 2020**

* Building confidence
* Is it Safe?
* Sector Updates: The Oral Health Improvement Team, PPE Purchasing, Study launched to monitor prevalence of coronavirus (COVID-19), Thames Valley Guidance for Childcare and Educational Settings in the Management of COVID-19 - Flowchart - Version 04.06.2020, Bowak Jangro disinfectant – Product alert, Government Updates, Latest shielding information for children

**Article 10: 12th June 2020**

* If the bubble pops!
* Newsletters and content so far
* Sector Updates: Thames Valley Guidance for Childcare and Educational Settings in the Management of COVID-19 - Flowchart - Version 04.06.2020, Government Update



**Article 11: 16th June 2020**

* Public Health: Responding to Cases and Outbreaks of COVID-19 in School and Educational Settings: Developing Article 10: Week beginning 15th June 2020
* partnership working arrangements: V00.05 KN 95 Face Masks - Product Alert
* Anna Freud National Centre for Children and Families
* Newsletters and content so far
* Sector updates

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Sector Updates

**Slough Schools Emotional Health and Wellbeing Virtual Support UPDATED**

To: All early years providers, schools, FE, Virtual School and NEET team

Please see attached an updated copy of the Slough Schools Emotional Health and Wellbeing Virtual Support offer which we circulated to you last month. The offer shows the remaining webinars that still have some spaces and some new ones too.

Can I draw your attention to two of our new webinars on Looking after your Wellbeing presented by Talking Therapies. These webinars are for professionals to encourage them to focus on their own wellbeing in order to best support others with their emotional health needs. The dates are Wednesday 24 June and Wednesday 8th July. Both are 10.30am -11.30am.

To book onto the webinars please click on the links to Eventbrite.

Regards



Allison Bradshaw

Project Manager– MHST/Getting Help Service

East Berkshire Child and Adolescent Mental Health Services (CAMHS)

**Thames Valley Guidance for Childcare and Educational Settings in the Management of COVID-19 - Flowchart - Version 04.06.2020**

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| Please be aware of this new flow chart summary from PHE South East Health Protection Team:  Guidance for Childcare and Educational Settings in the Management of COVID-19. Version 1.1 Date 04/06/2020  Actions:  - Suspected Covid-19 case in child or staff member  - Confirmed Covid-19 case in child or staff member  - 2 or more confirmed cases in the same group/class  If you have any infection control concerns or questions call the Thames Valley Health Protection Team on 0344 225 3861.    **Government Updates**  **Ofsted: coronavirus (COVID-19) rolling update**  Ofsted guidance and information relating to coronavirus (COVID-19) for schools, early years, children's social care and further education and skills providers. 15 June 2020. Updated the section on inspection reports from recent inspections, which we had paused from publishing. Some providers with unpublished reports asked for them to be published, and we have now done this. We will also begin to publish any remaining reports from next week, and will contact affected providers beforehand to confirm this. <https://www.gov.uk/guidance/ofsted-coronavirus-covid-19-rolling-update?utm_source=c0f66c4f-19a6-4f85-bff4-a87b286bcaaa&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate#history> **Primary schools to have flexibility to bring back more pupils** We have updated section 4 of our planning guide for primary schools to provide information on how primary schools can welcome back additional pupils this term, if they have capacity. The guide has also been updated to include information on inviting pupils in for face-to-face meetings before the summer holidays.  You can read the full update to section 4 of the planning guide for primary schools here:  <https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-primary-schools>  **Guidance on the actions for education and childcare settings to prepare for wider opening from 1 June, at the earliest**, Added information on how primary schools can use flexibility to welcome back additional pupils this term, where they have capacity. can be found here: <https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>  **Guidance on implementing protective measures in education and childcare settings can be found here:**  <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>  **Critical workers who can access schools or educational settings**  List of critical workers (key workers) who can send their children to school or other educational settings during the coronavirus (COVID-19) outbreak. 16 June 2020 Added information on how primary schools can use flexibility to welcome back additional pupils this term, where they have capacity. <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision?utm_source=1d1e4b82-014a-4db2-8ae8-172fa6fff72b&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate#history>  **Drowning Prevention Week**  Drowning Prevention Week Campaign  Drowning Prevention Week (DPW), this year is running from 12-19 June. The aim of the campaign is to help everybody across the UK and Ireland to #BeALifesaver and take charge of their own destiny to enjoy the water, safely.  Created by the Royal Life Saving Society UK, the campaign is now it’s 7th year and over that time the charity has gained an ever increasing amount of support to educate individuals and families, at a time of the year that is most crucial. Across the UK and Ireland there is a spike in fatal drowning incidents during the summer months. The charity is increasingly concerned this summer as the impact of COVID-19 is far reaching and has resulted in reduced beach lifeguard services and supervised venues.  This year is a positive effort to give individuals and families the skills and knowledge they require to enjoy the water, safely.  <https://www.rlss.org.uk/drowning-prevention-week> |

**SLOUGH EARLY YEARS AND PREVENTION SERVICE: TELEPHONE: 01753 476554 / EMAIL: earlyyears@slough.gov.uk**