**Department for Education: Early Years data collection from 25th June 2020**

From 25th June the Department for Education are asking local authority early years teams to submit data from **all** providers once a week on a **Thursday**. They require information about children attending early years provision and information about the settings capacity.

This data will be used by the DfE and the local authority to monitor the supply of and demand for early years and childcare.

If your setting is not currently open you are not required to complete the submission, however if your setting is open other days of the week we ask you to complete the data sheet for your busiest day and submit this before 12pm on a Thursday.

Please submit your data sheet to earlyyears@slough.gov.uk before 12pm every Thursday.

**Nursery schools and schools with nursery classes:** All school with nursery provision are asked to submit their school registers to COVID-19.SchoolAttendance@slough.gov.uk. On Thursdays schools are required to include all nursery children on their submission, highlighting which children are in nursery.

**Childminders**: If your data does not change from week to week, you are not required to submit the same data every Thursday. However if the information you have previously submitted changes please complete a new data submission return and send to earlyyears@slough.gov.uk by 12pm on Thursday.

All childminders open on Thursday 25th June will be required to complete a submission.

**PVI settings and children centres:** Please complete the data task every Thursday before 12pm and email the data collection sheet to earlyyears@slough.gov.uk

Help with question (3a, 3b & 3c)

• **Children with a social worker** – children who are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child.

• **Children with an EHC plan** – children who have an education, health and care (EHC) plan and it is determined, following risk assessment, that their needs can be as safely or more safely met in the educational environment.

• **Children identified by the provider as vulnerable for another reason but who do not have a social worker or an EHC plan** - children who have been identified as otherwise vulnerable by educational providers or local authorities (including children’s social care services), and who could therefore benefit from continued attendance. This might include children on the edge of receiving support from children’s social care services, adopted children, those living in temporary accommodation and others at the provider and local authority’s discretion. It does not include children who fall under the two definitions above.

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| **Attendance Totals – Children aged 0 – 4 years old only** |  |
| 1) Total number of children who are attending your educational setting today 0 -4 years old |  |
| 2)Out of the total number of children attending how many have critical worker parents |  |
| 3) Out of the total number of children attending how many of them are vulnerable |  |
| 3a) Out of the total number of vulnerable children attending how many have a social worker  |  |
| 3b) Out of the total number of vulnerable children attending how many have an Education, Health and Care Plan (EHC Plan) |  |
| 3c) Out of the total number of vulnerable children identified by the provider are vulnerable for another reason but who do not have a social worker or an EHC plan |  |
| 4) How many 2 year old children attending your setting today are in receipt of their funding entitlement |  |
| 5) How many 3 & 4 year old children attending your setting today are in receipt of their universal funding entitlement |  |
| 6) How many 3 & 4 year old children attending your setting today are in receipt of their extended funding entitlement |  |
| 7) Out of the total number of children attending how many are also accessing provision in another setting (this could be on another day of the week, in a school, with a childminder, in a nursery) |  |
| 8) Has your setting had requests for a childcare place this week that you have been unable to accommodate? This request could relate to children already registered with the setting, or it could be for a child that has been unable to access their usual childcare place elsewhere. Yes / No |  |
| 8a) How many children wanted to take-up a place this week but could not because you were unable to accommodate their request, e.g. because you did not have sufficient capacity or you have had to prioritise places. Please do not count children where a place has been offered but you have been unable to accommodate the attendance pattern/hours requested. The DfE are trying to understand the number of children that would like a childcare place now but haven’t been able to access one at all. |  |
| 9) Based on your normal working capacity for this time of year can you estimate the average capacity that your setting is operating at, given the guidance on small bubbles/separation of bubbles? Record as a percentage |  |
| 10) If required, does your setting have space to accommodate new children not currently on roll? |  |
| 10a) If yes to question 10, would your setting consider placements for children with SEND or additional needs, following government guidelines re: risk assessments etc.?  |  |
| 11) How many children with SEND who were on roll before the start of COVID have been able to start back in the setting from 1st June |  |
| 11a) How many children with SEND have not been able to come back into the setting due to the guidelines issued by the DfE such as social distancing, bubbles, risk assessment for children with SEND etc.? |  |
| 11b) How many children with SEND have not started back in the setting since 1st June due to parental choice?  |  |

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| **Attendance Totals – Children aged 5 years and over only** |  |
| 1) Total number of children who are attending your educational setting today 5 years and over |  |
| 2)Out of the total number of children attending how many have critical worker parents |  |
| 3) Out of the total number of children attending how many of them are vulnerable |  |
| 3a) Out of the total number of vulnerable children attending how many have a social worker  |  |
| 3b) Out of the total number of vulnerable children how many have an Education, Health and Care Plan (EHC Plan) |  |
| 3c) Out of the total number of vulnerable children identified by the provider are vulnerable for another reason but who do not have a social worker or an EHC plan |  |
| 4) How many children are attending your setting for a breakfast club session |  |
| 5) How many children are accessing your setting during school hours |  |
| 6) How many children are attending your setting for an afterschool session |  |
| 7) Out of the total number of children attending how many are also accessing provision in another setting (this could be on another day of the week, in a school, with a childminder, in a nursery) |  |
| 8) Has your setting had requests for a childcare place this week that you have been unable to accommodate? This request could relate to children already registered with the setting, or it could be for a child that has been unable to access their usual childcare place elsewhere. Yes / No |  |
| 8a) How many children wanted to take-up a place this week but could not because you were unable to accommodate their request, e.g. because you did not have sufficient capacity or you have had to prioritise places. Please do not count children where a place has been offered but you have been unable to accommodate the attendance pattern/hours requested. The DfE are trying to understand the number of children that would like a childcare place now but haven’t been able to access one at all. |  |
| 9) Based on your normal working capacity for this time of year can you estimate the average capacity that your setting is operating at, given the guidance on small bubbles/separation of bubbles? Record as a percentage. |  |
| 10) If required, does your setting have space to accommodate new children not currently on roll? |  |
| 10a) If yes to question 10, would your setting consider placements for children with SEND or additional needs, following government guidelines re: risk assessments etc.?  |  |
| 11) How many children with SEND who were on roll before the start of COVID have been able to start back in the setting from 1st June |  |
| 11a) How many children with SEND have not been able to come back into the setting due to the guidelines issued by the DfE such as social distancing, bubbles, risk assessment for children with SEND etc.? |  |
| 11b) How many children with SEND have not started back in the setting since 1st June due to parental choice?  |  |