

**Slough School Improvement Board
 Actions of Meeting Held on Tuesday 24th April 2018
 14.00 pm – 16.00 pm**

Attendees: Johnny Kyriacou (JK), Diana Osagie (DO), Rachel Cross (RC), Rachel Gallyot (RG), Kathleen Higgins (KH), Nicky Willis (NW), Sue Rose (Secondary Invitee) (SR)

Apologies: John Constable (JC), Vikram Hansrani (VH), Paula Doneghan (PD) Jane Girle and Tracey Ball (Primary Invitees)

Agenda Item	Main action points	Action Owner
Welcome & Introductions	Johnny Kyriacou (JK) welcomed	
Declarations of Interest	Diana Osagie – Ofsted John Constable - Ofsted	
Matters Arising	<ul style="list-style-type: none"> • CD to be removed from apologies on the previous minutes as she is not a regular attendee of this meeting. • In future the minutes of these meetings are to be circulated to Headteachers by JK to ensure transparency across the school community. 	JK
SSIF Round 3	<ul style="list-style-type: none"> • An LA/STSA bid has been submitted for Strategic School Improvement Fund (SSIF) Round 3 that is focused on reading within the primary phase. Thanks from the board to NW for her support of the bid. JK stated his confidence in the Project Lead and is hopeful of success. There are 8 schools that met the relevant eligibility criteria and 2 that were closest to it in terms of their disadvantage gap. The funding request is for approximately £173,000. • All Headteachers that have committed were engaged and keen to give their time up to support the process. • The RSC chaired Sub Regional Improvement Board (SRIB) 11 May 2018 – RC is to attend this meeting in place of JK to represent SBC. SSIF Round 3 bids will be discussed here and a decision will be expected by July. • If the bid is unsuccessful then the LSIF may be another route to consider for schools. 	RC

<p>School Improvement Strategy Revision</p>	<ul style="list-style-type: none"> • JK asked for feedback and noted that he had received feedback from JC separately as he was unable to attend today's meeting. The group felt that the tone of the document was very positive and informative. KH noted that it was good to see previous feedback incorporated. The next stage is to develop the categorisation system. The LA wish to move away from the current criteria. • Wider consultation to all heads will happen in the second half of summer term. • A discussion was held to explore what a new system may look like. A traffic light system based for each of the factors identified in pages 14 & 15 of the document was favoured. This led on to discussion regarding a self-evaluative model that allowed schools to identify risks ahead of an Autumn Term Visit which in turn would provide the focus for this. RC offered to draw up a model of a self-evaluation. • It was felt by NW, and the board agreed, that attendance should be added to the risk factors on pages 14 & 15. JK to add in attendance. • It was agreed that this should be a document that is reviewed annually by the board in January. • The amended document and exemplar are to be reviewed and discussed by email. • A new strategy is to be in place by September 2018 	<p>RC</p> <p>JK</p> <p>JK</p> <p>JK</p> <p>All</p>
<p>Updates on Risk Register</p>	<ul style="list-style-type: none"> • There was a discussion led by JK regarding the Risk Register changes to schools. There were three primary schools that had received an updated category. There is one new secondary category that has been applied. 	
<p>Support for Schools</p>	<ul style="list-style-type: none"> • There was a discussion about how the celebration of the LSIF work can be disseminated to schools. • The draft Teaching School Alliance offer was circulated. The board were keen to see so many SLEs accredited by the STSA. The board felt that the process should be advertised so that SLE may enjoy credibility as it is a rigorous process to go through. • NW asked if JC could visit SPHA to discuss the offer. The board also asked if an update from JC could be included as an agenda item for the next meeting. • JK had been contacted by the DfE regarding an initiative to support schools that are finding recruitment difficult. They are identified using a formula which had identified two Slough schools. • SASH have a good school to school support network within the group. 	<p>JC, PD</p>

<p>Update on Local School Improvement Fund (LSIF) and Discussion of Accountability</p>	<ul style="list-style-type: none"> • There are currently two bids for the next round. • RC outlined her visits to schools to the board and fed back her findings which she shares with schools in a follow up report. RC to resend the report to Cippenham Primary. • RC has further meetings planned with schools to discuss projects and to see the impact within school settings. • Deputy RSC contacted JK regarding the LSIF and is keen to hear of the progress and impact of the initiative. RC prepared a report for the RSC and has sent this to schools. • RC has presented the LSIF to Slough Borough Council's Education Scrutiny Panel where it was well received. • The accountability of this funding was discussed and RC is keen to garner feedback on the process from schools and to assess the impact on pupil outcomes. Some schools have cancelled multiple times for follow up visits. 	<p>RC</p> <p>RC</p> <p>RC</p>
<p>Update on Primary and Secondary Initiatives</p>	<p>Primary</p> <ul style="list-style-type: none"> • RG fed back on the research project that had been discussed at the last meeting. This is now an EYFS focused project and a bid is being written for the next round of LSIF funding in May. The project may be supported by Marc Rowland who is keen to play a part and is meeting RG and the project steering group on the 15 May 2018. • The LA has also had an offer from a school that is in a position to offer school to school support to any schools that may wish to receive it. This could be a future way to signal schools to each other. There are already examples within the borough where this is working well. <p>Secondary</p> <ul style="list-style-type: none"> • A network meeting is to be established with a clear agenda for the year and to focus on the threads from Autumn Term Visits. Peter Rodin to facilitate this – the first meeting to discuss this is to be held at Beechwood on the 14 May 2018. • KS5 ALPS report has been prepared and is ready to share. A date is to be arranged with secondary Headteachers or post 16 leaders to identify how the data may be used strategically. There is a consultant available that could support this process if required. Date to be set. 	<p>RG</p> <p>KH, JK</p>

