

**Early Help Board (EHB)
Terms of Reference
September 2017**

Role and Purpose

- With reference to Section 10 of the Children Act 2004, to evaluate the quality and effectiveness of early help processes and services, including identifying and responding to any gaps, so as to inform and improve future planning and service delivery in order to improve outcomes for children, young people and families; and
- Drive the delivery of the objectives of the Multi-Agency Early Help Strategy

Responsibilities

- Oversee the Multi-Agency Early Help Strategy
- Oversee the Local Area Collaboratives
- Champion the voice of children, young people and families, ensuring that they are represented in both strategic planning and service delivery
- Engage with relevant forums within Slough Borough Council and Partners, including the Local Safeguarding Children's Board (LSCB), Joint Improvement Board, Safer Slough Partnership and Slough Wellbeing Board to promote excellent outcomes for children, young people and families
- Work in partnership to identify and resolve any issues that appear in the Early Help System to ensure families receive timely and effective support at the earliest opportunity

Membership

- Membership to be finalised and agreed at the inaugural meeting of the EHB on 18 September 2017
- The proposed quorum of 60% of members to be agreed at the inaugural meeting

Chairing Responsibilities

- Co-chaired by the Director of Children, Learning and Skills; and the Chief Executive of Slough Children's Services Trust with the primary aim as detailed in "Role and Purpose"
- Be a Champion for children, young people and families
- Secure active involvement and commitment from all agencies involved in the delivery of Early Help in Slough

Role of Members

- Attend and actively engage in meetings, challenging and supporting members of the group
- Take responsibility for a specified area of delivery if required and drive improvements

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- Represent and feed in the views of your representing organisation
- Communicate any issues or messages back to respective organisations effectively
- Be champions for children, young people and families
- Actively work in partnership to deliver the objectives of the Multi-Agency Early Help Strategy

Governance

- Reflecting the multi-agency nature of the Early Help Strategy, the EHB is accountable to the Slough Wellbeing Board for escalation of partnership issues and reporting progress on implementation of the Early Help Strategy. The EHB will review its Terms of Reference and Membership in August 2018 and annually thereafter.
- The EHB will agree the need for and remit of any sub-groups relating to the planning and delivery of the EHS

18 September 2017