

## SEND Partnership Board 0 – 25

Monday 26<sup>th</sup> February 2018

9.30 am – 11.30 am

Beechwood Centre – Long Reading Lane, Slough, SL2 1QE

### Minutes

| Present                | Position  |
|------------------------|---|
| Cate Duffy (CD) Chair  | Director, Children Learning & Skills  |
| Vikram Hansrani (VH)   | Service Lead for SEND   |
| Rodney D'Costa (RD)    | Service Lead Commissioning, Partnership and Performance   |
| Michael Jarrett (MJ)   | Service Lead Early Years and Development  |
| Helen Huntley (HH)     | Head Teacher, Haybrook College  |
| Mandy Gunn (MG)        | Special Voices  |
| Debbie Hartrick (DH)   | Associate Director, Safeguarding, Berkshire NHS   |
| Sarah Bellars (SB)     | Nurse Governor, Berkshire NHS   |
| Karen Cridland (KC)    | Director Children, Young People & Family Services ,<br>Berkshire Healthcare                       |
| Jacqueline Laver (JLV) | Head Teacher, Priory School   |
| Simon Broad (SNB)      | Service Lead, Adult Social Care Operations  |
| Kate Webb              | Head, East Berkshire College  |
| Janette Fullwood (JF)  | Head of Children, Young People's and Families ,NHS East<br>Berkshire Clinical Commissioning Group |
| Nicola Bone (NJB)      | PA to Director of Children's Learning & Skills  |
| <b>Apologies</b>       |   |
| Nicola Clemo           | Chief Executive, Slough Children's Service Trust  |
| Helen Alderman         | Berkshire NHS   |
| Chelsea Barnes (CB)    | Snr Ed Psychologist   |
| Jessi Loftus (JL)      | Employment & Learning Manager   |
| Anne Bunce             | Head for Virtual Schools  |
| Kathleen Higgins (KH)  | Head Teacher, Beechwood School  |
| Jude Talbot (JT)       | Director of Inclusion, Claycots School  |
| Don Blaylock (DB)      | Head Teacher, Arbour Vale School  |
| Jo Matthews            | Head Teacher, Little down School  |
| Fatima Ndansusa (FN)   | Public Health Programme Manager   |
| Pedro Viela (PV)       | Business Administration Apprentice  |
| Alison Riggs (AR)      | Chartered Clinical Psychologist, Berkshire NHS  |
| Gemma Reid             | Special Voices  |
| Ketan Gandhi (KG)      | Service Lead, Communities & Leisure   |
| <b>Visitors</b>        |   |



|    |  |                                  |
|----|--|----------------------------------|
|    | <p>Feedback from panel members has been positive with good attendance at SEN panels</p> <p>SEND and Standard Effective Officer (Deborah Bowers) have developed a SENCO Network as well as additional training for SENCO's. This has gained positive feedback from SENCO's who have found the forum beneficial.</p> <p>Suggested that attendance of future meetings (half termly) be reviewed to ensure engagement continues and follow up on schools that do not attend for more than 2 meetings.</p> <p>MJ discussed the possibility of Early Years SENCO's linking up with Primary and Secondary.<br/> <b>VK and MJ to discuss at next meeting</b></p> <p>Possible expansion of the service that's being developed, with Hearing &amp; Visual Impairment interested in developing teaching practice</p> <p><b>Strategic Response &amp; Conversion:</b><br/> As of 9<sup>th</sup> February, 250 conversion still need to be completed. All have started with 75 due to be finalised this week. 120 of these stem from Arbour Vale School which highlights the challenges being experienced. Recruitment of new staff – Senior SEND Officers and a SEND Conversion Officer. It should be communicated to parents that team consists of permanent Senior level staff.<br/> This has resulted in a considerable turnaround though there is still substantial work to be done.<br/> VK stated that conversions are due to be completed by May/June 2018.<br/> KW suggested it would be useful to have progress updates<br/> <b>VH: conversion sent to all in April</b></p> <p><b>Ofsted Local Area Inspection:</b><br/> This will entail monthly meetings. The Self Evaluation Forms are in place ready for inspection. The improvement plan highlights there is a considerable amount still to do in developing joint commissioning arrangements.</p> <p>VH summarised 2 key work-streams:</p> <p>Resource base- (a provision in addition to the mainstream setting for pupils with EHC plans) 17 resource bases, majority of which are primary. Review to ensure this is used effectively.</p> <p>Top Up Banding – ensure a level of transparency and that the banding for top-up funding is proportionate.</p> | <p>VH</p> <p>VH/MJ</p> <p>VH</p> |
|    | 10.45am Kate Webb left the meeting   |                                  |
| 4. | <p><b>Parent Partnership update</b><br/> MG provided update on service. She clarified that Special Voices are a parent/carer forum. Improvements since September 2017 with parents now</p>   |                                  |

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|------------------|---|-------------------------|
|                  | <p>feeling more reassured and experiencing a positive difference.</p> <p>Local Offer: Special Voices in collaboration with Family Information Services gaining feedback through mediums such as 'Happy Shopper'. Use of search engines highlighted a number of small issues (some unable to access via mobile) and some searches (eg for further education) drawing blanks and demand for information on local support. These issues will be discussed and resolved in meeting scheduled this week with family services.</p> <p>Educational Health &amp; Social Care feedback (as done in March last year with 102 parents) will be repeated in March this year.</p> <p>MG explained that over 1000 surveys are sent out to parents every month. They attend parent evenings and events in the community, (coffee mornings using post-it note system works well), distribute leaflets to mosques and temples to ensure as many parents in the community are aware and engaged. CD proposed putting them on schools websites and the Link website. HH suggested they also went out via Gatekeeper.<br/> <b>MG/VH to send to Paula Doneghan for inclusion in Gatekeeper</b></p> <p>MG provided copy of survey to all attendees for comments and suggestions. MG will provide electronic copies if requested.</p> <p>It was commented on the excellent response and feedback that Special Voices work has had.</p> | <p><b>MG<br/>VH</b></p> |
| <p><b>5.</b></p> | <p><b>SEND Local Area Inspection experience</b></p> <p>DH presented a summary of Royal Borough of Windsor &amp; Maidenheads experience of the local area inspection last July. Described the areas that CQC and Ofsted looked at (health and education respectively) Important area of focus is parent/carer feedback. Outcome: starting new look dashboard end March with all DCO's involved, working with CAHMS. RBWM's operational group and parent/carer reps working together, meeting monthly as a steering group. Df E monitoring them.</p> <p>Comment that Slough Status Report is on the right track. It was suggested that a Multi Agency dashboard may be appropriate</p> <p>Memorandum of Understanding: there is a need to ensure it is signed by all so that it can be saved as a document that can be used at Inspection meeting.<br/> <b>VH to oversee the signing of this.</b></p>   | <p><b>VH</b></p>        |
| <p><b>6.</b></p> | <p><b>Presentation Topic – Supported Internships</b></p> <p>VH explained these are a study programmes for post 16 onwards - 6 month unpaid internship to equip pupil with skills and ultimately employment. Currently 288 16+years with EHCP in Slough. Job coaches will be provided to support pupils</p> <p>Explained that it will be unpaid because pupils are still in full time education. Travel expenses and lunch subsidies may be considered.</p> <p>. 2 models discussed:</p>   |                         |

|            | <ul style="list-style-type: none"> <li>- Project Search Model : 1 large employer providing a carousel of jobs/activities for a number of pupils throughout the year</li> <li>- Bespoke Model: smaller employers where opportunity for job matching to the individuals suitability.</li> <li>-</li> </ul> <p>SEND Reforms 2014.<br/> Less than 7% led to positive outcome.<br/> 26 years old - disabled 4 x more likely not to gain employment<br/> Preparing for Adulthood Agenda to sit directly under SEND strategy.<br/> DfE will use findings to promote supported internship and other preparations for employment for young people.</p> <p><u>Proposal</u> Work with partnerships with educational providers to initiate a supported employment provision with Slough to improve employment outcomes for post 16 with SEND<br/> Slough – 3 main providers:<br/> Arbour Vale /BCA/ Windsor Forest Colleges Group</p> <p>February update: Windsor Forest Group expressed interest in developing supported internship. Meetings with Arbour Vale and BCA shortly.</p> <p>SB highlighted potential problem that all services (Mental Health, Young learners, Disability etc) will be vying for same job &amp; company.</p> <p>Positive outcomes: Good destinations &amp; partnerships in SBC such as SEGRO, AeroServe and Slough Trading Estate.</p> |                           |      |       |            |                 |                           |            |                 |                           |  |  |  |  |  |  |  |
|------------|--|---------------------------|------|-------|------------|-----------------|---------------------------|------------|-----------------|---------------------------|--|--|--|--|--|--|--|
| 6.         | <p><b>AOB</b><br/> Single Route of Redress – are we ready?<br/> DH explained single route of redress that is coming across all areas in April. Easier process for parents – however judicial process if can't mediate prior to this stage.<br/> Some concerns : Social Care and Health need to do more. Need feedback from Operational Group.</p> <p><b>Forward Plan:</b><br/> VH to produce forward plan and distribute for comments/suggestions after next meeting</p>   | VH                        |      |       |            |                 |                           |            |                 |                           |  |  |  |  |  |  |  |
|            | <p><b>Next Meeting:</b></p> <table border="1" data-bbox="240 1688 1246 1870"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>15.05.2018</td> <td>1.30pm – 3.30pm</td> <td>Azure – Beechwood Centre,</td> </tr> <tr> <td>10.07.2018</td> <td>2.00pm – 4.00pm</td> <td>Azure - Beechwood Centre,</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>   | Date                      | Time | Venue | 15.05.2018 | 1.30pm – 3.30pm | Azure – Beechwood Centre, | 10.07.2018 | 2.00pm – 4.00pm | Azure - Beechwood Centre, |  |  |  |  |  |  |  |
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