

# Starting Infant, Junior & Primary School in Slough Borough Council 2023/24

Apply online at [www.slough.gov.uk/admissions](http://www.slough.gov.uk/admissions)



**IT IS IMPORTANT THAT YOU TAKE TIME TO READ THIS INFORMATION WHICH OUTLINES THE APPLICATION PROCESS FOR A RECEPTION SCHOOL PLACE**

## Dear Parent / Carer,

If your child was born between 1 September 2018 and 31 August 2019, and you live in Slough, you can now apply for a Reception school place in an infant or primary school. The Citizen's portal on the council website is now open to receive applications. There are clear and simple prompts to guide you through making your application.

If your child was born between 1 September 2015 and 31 August 2016, lives in Slough and currently attends an infant school, they will need to transfer to Year 3 in a junior school.

You will also find the *Starting Infant, Junior and Primary School* booklet on the council website which contains a wealth of information to help you choose the right schools, make an application and understand how the application process works. It provides a profile of all of Slough Primary schools alongside information about admission arrangements.

## Who should apply?

If you have a child who was born between 1 September 2018 and 31 August 2019, you must apply for a school place for September 2023.

## When do I need to apply?

You can apply anytime from 5th September 2022. To receive an offer of a school place on national offer day, you must submit an application by 15 January 2023.

## Please note: In order to maximise your chances of being offered one of your preferred schools

- You MUST submit an application with any required documents/supplementary forms on time.
- Your child must meet the admissions criteria of the school to be offered a place.

## and there is

- NO automatic transfer from a nursery into a school.
- NO automatic offer of a sibling place without making an application.

Apply online at [www.slough.gov.uk/admissions](http://www.slough.gov.uk/admissions)  
Closing date to apply **Sunday 15 January 2023**

## What happens if I miss the closing date?

For the avoidance of doubt, all applications submitted and received after the closing date (15 January) will be deemed as late applications. They will be considered after those that are received on time and after the first round of offers have been made.

## How do I apply?

If you live in Slough you MUST apply through Slough Borough Council. The easiest way to apply is online.

Go to [slough.gov.uk/admissions](http://slough.gov.uk/admissions) and follow the instructions on the screen. If you do not have internet access at home you can still apply online at your local library or at the council offices.

## Who can submit the application?

Applications must be made by a parent or carer who holds legal parental responsibility for a child. Only one application should be made per child.

## Contact the Admissions Team

If you would like more information about the school admissions process or the admission arrangements, please write to:

### The Admissions Team

Slough Borough Council  
Observatory House  
25 Windsor Road  
Slough SL1 2EL

Telephone: 01753 875728

Telephone opening hours are: 10am - 4.30pm  
Monday to Friday

Email: [\\_admissions.helpline@slough.gov.uk](mailto:_admissions.helpline@slough.gov.uk)

Best wishes,

### Henry Kannike

Manager (School Admissions & Access)  
Slough Borough Council