

<b>AGENDA</b>	<b>ACTION POINTS</b>
1. Welcome and apologies	<p>Michael Jarrett – Service Lead, Early Years and Development, Donna Briggs – Senior Coordinator Family Learning, Lin Meade – Early Years Manager, Felia Zemmouri - Children's Centre Family Services Officer, Sharon Lindsay – Acting Manager QCL Team, Liz Scott – FIS Manager, Sandra Watkins – FIS Brokerage Officer, Sue Sibany-King – Foodbank, Sabina Trowbridge – WEA, Ian Kemp – Community Midwife, Nicky Bhatoy-Turnbull – Groundwork</p> <p>Apologies – HV colleagues</p>
2. Actions from previous meeting	Notes of previous meeting agreed.
3. Update re Head of Service	<p>Michael Jarrett introduced himself to the meeting as Service Lead, Early Years and Development . He is looking forward to working in Slough and ensuring there is the infra structure in place to enable Early Years to meet the challenge of the regeneration and new buildings in Slough that will attract new families.</p> <p>The FIS and SEND team have re-joined SBC from the Slough Children's Trust.. The FIS will sit within the Early Years Teams</p>
4. Review Terms of Reference	<p>Terms of Reference reviewed and will be reviewed on an annual basis every Autumn.</p> <p>Membership includes representation by JCP – they do have a duty under working together to work in partnership with Children's Centres but nationally there have been difficulties due to capacity within JCP – establish who the partnership manager is and invite to future meetings.</p> <p>DB set up meeting with JCP</p> <p>Under additional membership to include 5 other service partners relevant to the priorities in the area this must become a standing item on the agenda for future meetings.</p>

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	<p>Under Purpose of the Service Partner Network Meeting add:            Link all tasks to Early Help Strategy – whilst also ensuring duplication with Early Help Collaborative is avoided. Remove Annual dialogue from list of meetings. With above changes the TOR were agreed</p>
5. SEF (mini SEF)	DB to send to MJ
6. Local Area Collaboratives	<p>Local Area Early Help Collaboratives are now introduced to Slough in 4 areas, initial meetings have taken place to determine priorities with an objective of improving the effectiveness of early help support in local areas. The potential is to provide inter agency direction and governance of provisions and services for children and families at a local level. Services should be responsive and flexible to need of families with children initially under 11 years (they will be extended to 0 to 19 as they become more established). To provide a collaborative identity between statutory, private and independent partners that are best placed to address use of resources, taking an evidence based approach and reducing the number of referrals that fail to meet the threshold.</p>
<p>7. Performance Monitoring</p> <ul style="list-style-type: none"> <li>• <i>Evidence of impact</i></li> <li>• <i>Data to inform SEF / area priorities</i></li> <li>• <i>Parent feedback</i></li> <li>• <i>EY Providers' feedback</i></li> <li>• <i>Service Partner feedback</i></li> </ul>	<p>SPNM to be used to gather local intelligence and data from partners to establish a regular cycle of identifying the priorities in order to determine services.</p> <p>Current priorities across Slough are obesity in children under 5/ take up of immunisations and reading. Consultation and research on activities and the impact they are having must follow.</p> <p>Walks and Talks programme to commence in Spring Term</p> <p>Parent Focus Groups were carried out jointly with the HV team, the focus was on information methods provided by the HV team including access to Duty HV by Telephone or E mail and potential for a skype support ,other questions related to safety in the home and local neighbourhood. Parent feedback to be collated and shared at next SPNM – AE/DB</p> <p>Graphs of results attached.</p> <p>See attached SPNM reports.</p> <p>Family Services Officers are making contact with local PVI to gather intelligence on local area and</p>

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	ensure the PVI are familiar with who to contact for family support.
7. Showcase – data/performance	<p>A template will be circulated prior to next meeting to record evidence of impact in each service area. Showcase the data in the Spring term, it will be reported to strategic meetings and reports to Cabinet about the difference we are making to address priorities in each cluster.</p> <p>Future meetings will be paperless, all info will be sent out electronically and shared at the meeting using the smart board.</p>
8. Services new to the area, any identified gaps and emerging needs	<p>Antenatal Gestational Diabetes checks are being discussed to introduce to Children’s Centres in 2018</p> <p>Positive Birth Group at OACC</p> <p>Walk and Talk Programme in Spring Term</p> <p>30 hour take up is underway with some system issues</p> <p>2 year take up has reduced with 45% take up currently</p>
9. Review membership – 5 Service Partners relevant to priorities in the area should be represented	<p>Discussed</p> <p>Membership to remain a standard agenda item</p>
10. Matters to report to Slough Children’s Centre Advisory Board – meeting 31/10/ 2017 at 1.00pm	Low service usage in Britwell area
11. Date of next meetings:	<p>Spring term – Monday 22/1/18 at 1pm at Monksfield Way Children’s Centre</p> <p>Summer term – date to be agreed at meeting</p>