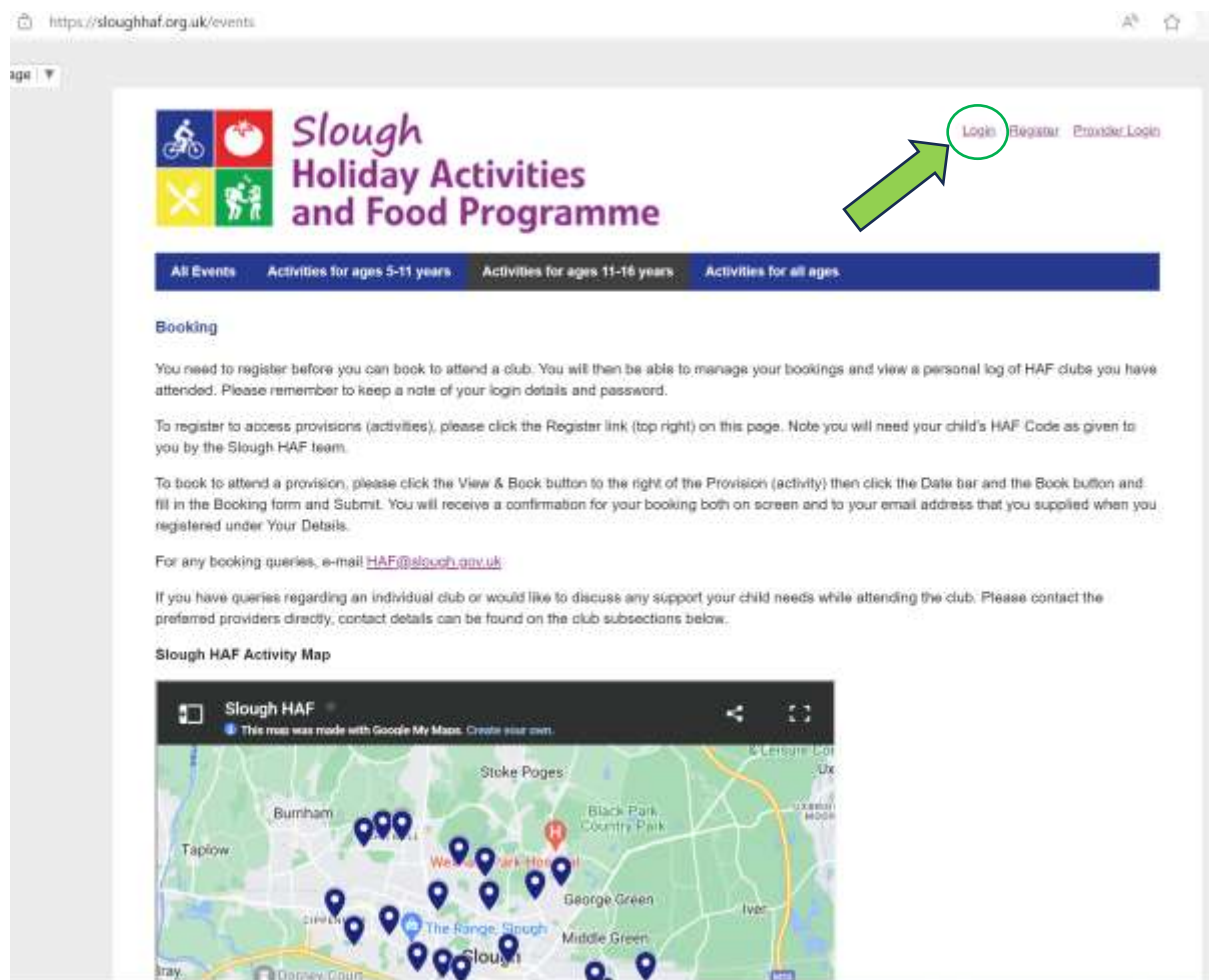


HAF Booking System Guide

We have recently updated our booking system to make it easier for parents to book Holiday clubs for their children. You no longer need to login for each child separately or remember all your children's HAF codes, you can now find all this information on one account.

Please find below step-by-step guide on using the new updated booking system:

1: Login



The screenshot shows the Slough HAF website interface. At the top, there is a navigation bar with the following links: [Home](#), [About Us](#), [Contact Us](#), [Privacy Policy](#), [Terms & Conditions](#), [FAQ](#), [Login](#), [Register](#), and [Provider Login](#). The [Login](#) link is circled in green, and a green arrow points to it from the right. Below the navigation bar is a header section with the Slough HAF logo and the text "Slough Holiday Activities and Food Programme". Underneath the header is a blue navigation bar with the following tabs: [All Events](#), [Activities for ages 5-11 years](#), [Activities for ages 11-16 years](#), and [Activities for all ages](#). The main content area is titled "Booking" and contains the following text:

You need to register before you can book to attend a club. You will then be able to manage your bookings and view a personal log of HAF clubs you have attended. Please remember to keep a note of your login details and password.

To register to access provisions (activities), please click the Register link (top right) on this page. Note you will need your child's HAF Code as given to you by the Slough HAF team.

To book to attend a provision, please click the View & Book button to the right of the Provision (activity) then click the Date bar and the Book button and fill in the Booking form and Submit. You will receive a confirmation for your booking both on screen and to your email address that you supplied when you registered under Your Details.

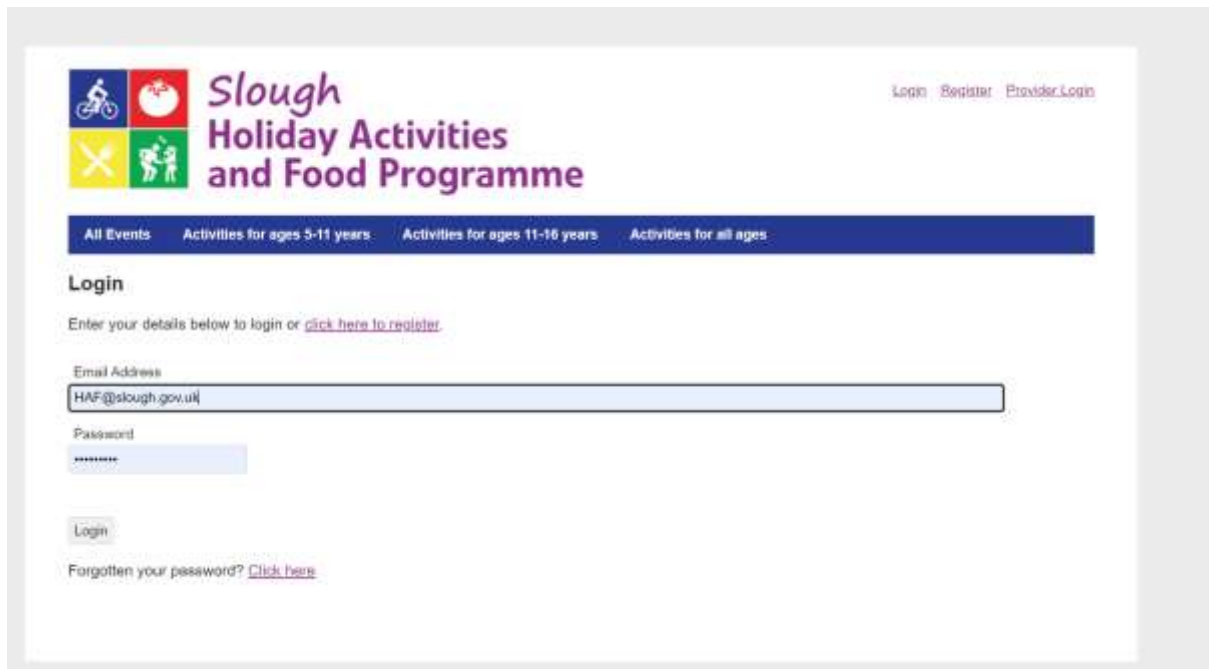
For any booking queries, e-mail HAF@slough.gov.uk

If you have queries regarding an individual club or would like to discuss any support your child needs while attending the club. Please contact the preferred providers directly, contact details can be found on the club subsections below.

Slough HAF Activity Map

The map shows the Slough HAF activity locations in Slough, including Stoke Poges, Black Park Country Park, George Green, Middle Green, and The Range, Slough. The map is titled "Slough HAF" and includes a note: "This map was made with Google My Maps. Create your own."

The very first thing you need to do is login into your HAF account. This can be found in the top right corner of the HAF website. If it is your first time using the HAF booking system, you will need to click on register with before you can login.



To login all you need is your email address and password, if you have forgotten please click the forgotten password button.

2: Updating your details



Once you login, you will see this page. You will need to click on "My Account".



[All Events](#) [Activities for ages 5-11 years](#) [Activities for ages 11-16 years](#) [Activities for all ages](#)

[My Details](#)
[My Events](#)
[My Bookings](#)
[Child Accounts](#)
[Change Password](#)

My Account

My Details

First Name

Last Name

Contact Details

* Email Address

Telephone

After clicking “My Account”, it will take you to this page where you can update your details. Please be aware we need the parent’s information and not the child’s name on this page. Please remember to click save after updating your details. (Please note you only need to do this once)

3: Child Accounts:

My Account Logout

All Events Activities for ages 5-11 years Activities for ages 11-16 years Activities for all ages

My Details
My Events
My Bookings
Child Accounts
Change Password

My Account

My Details

First Name

Last Name

Contact Details

* Email Address

Telephone

Save

After you have updated your details, please click on “Child Accounts” which will let you view your child’s profile.

My Account Logout

All Events Activities for ages 5-11 years Activities for ages 11-16 years Activities for all ages

My Details
My Events
My Bookings
Child Accounts
Change Password

My Account

Children

Register Child

HAF Code	First Name	Last Name	School	Action
<input type="text"/>				

When you have clicked on “Child Accounts” you will be taken to the above page. Please note all your children who have HAF accounts will be shown on this page. If your child is eligible for the HAF programme but is not showing on this list, you will need to register the child with their

HAF Code. The HAF can be found on your letter from Slough Borough Council, alternatively you can ask your school or the HAF team via HAF@slough.gov.uk

4: Booking activities



The screenshot shows the website for the Slough Holiday Activities and Food Programme. At the top left is the logo, which consists of four colored squares (blue, red, yellow, green) containing icons of a bicycle, a tomato, a fork and knife, and two children. To the right of the logo is the text "Slough Holiday Activities and Food Programme". In the top right corner, there are links for "My Account" and "Logout". Below the logo and text is a dark blue navigation bar with four tabs: "All Events", "Activities for ages 5-11 years", "Activities for ages 11-16 years", and "Activities for all ages". The "All Events" tab is highlighted with a blue circle and a green arrow points to it. Below the navigation bar is a "My Account" section. On the left side of this section is a list of links: "My Details", "My Events", "My Bookings", "Child Accounts", and "Change Password". To the right of these links is a "Register Child" button. Below the button is a table with the following columns: "HAF Code", "First Name", "Last Name", "School", and "Action". The table is currently empty, with a blue bar below the "HAF Code" column.

To book onto spaces at the holiday clubs, you will need to click on all events.

Summer dates are now live!

Events

Category	All	Location	All	Apply
Title	Occurrences			
360- Langloy Academy	16 in 1 locations			View & Book
360-Westgate School	16 in 1 locations			View & Book
AuSports Football Camp at Claycote Townhall Campus Ages 4-12 Years	16 in 1 locations			View & Book
AuSports Multi-Sports camp at Claycote Townhall Camp Ages 4-12 Years	16 in 1 locations			View & Book
Antz Kidz Activity Centres - Ages 5-11 Years	17 in 1 locations			View & Book
Art Classes - Group - Ages 5-16 Years	26 in 1 locations			View & Book
Get Active - Clippenham - Ages 4-16 Years	16 in 1 locations			View & Book
Get Active - Foxborough - Ages 4-16 Years	16 in 1 locations			View & Book
In2Sport - Priory School - Ages 4-11 Years	20 in 1 locations			View & Book

Now you will be able to view all the holiday clubs on offer and book onto your chosen club by clicking view and book.

5: Booking form

Attendee Details

* Attendee

Select...

Dates to attend:

<input type="checkbox"/>	24/07/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	25/07/2024	St Mary's Church of England Primary School	Places Available: 62
<input type="checkbox"/>	26/07/2024	St Mary's Church of England Primary School	Places Available: 61
<input type="checkbox"/>	29/07/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	30/07/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	31/07/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	01/08/2024	St Mary's Church of England Primary School	Places Available: 60
<input type="checkbox"/>	02/08/2024	St Mary's Church of England Primary School	Places Available: 62
<input type="checkbox"/>	05/08/2024	St Mary's Church of England Primary School	Places Available: 60
<input type="checkbox"/>	06/08/2024	St Mary's Church of England Primary School	Places Available: 61
<input type="checkbox"/>	07/08/2024	St Mary's Church of England Primary School	Places Available: 61
<input type="checkbox"/>	08/08/2024	St Mary's Church of England Primary School	Places Available: 61
<input type="checkbox"/>	12/08/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	13/08/2024	St Mary's Church of England Primary School	Places Available: 63
<input type="checkbox"/>	14/08/2024	St Mary's Church of England Primary School	Places Available: 64
<input type="checkbox"/>	15/08/2024	St Mary's Church of England Primary School	Places Available: 64
<input type="checkbox"/>	16/08/2024	St Mary's Church of England Primary School	Places Available: 66

Before completing the booking form, you will need to select which child you are completing the form for on the attendee tab. You will then be able to book as many dates as you wish as long as it is within your entitlement:

- Winter: 4 Days
- Easter: 4 Days
- Summer- 16 Days

Please be aware you will need to complete a booking form for each child, after you completed the booking form click save and you can open a new booking form for your second child, you will need to select the second child on the attendee tab.

Your booking should now be complete.

Any questions, please contact the HAF team at HAF@slough.gov.uk