

## **SLOUGH EDUCATION PARTNERSHIP BOARD(SEPB) TERMS OF REFERENCE**

### **Purpose of the Board**

The Board will develop, promote and sustain the vision for education in Slough. It will ensure that there is a coherence and strategic oversight and leadership of education issues by Headteachers and Slough Borough Council across 5 thematic areas.

- School Effectiveness and Organisation
- Inclusion
- School Funding
- Safeguarding
- Wider support for children and young people

The main functions of the Board are to:

- Provide a strategic lead
- Develop, sustain and promote the educational vision
- Develop coherent, collaborative approaches to education in Slough
- Promote consultation, debate and discussion
- Act as an advisory group
- Act as a pressure group
- Identify and encourage professional development

### **Reporting Mechanisms**

The Board will focus its work on the key themes aiming to bring coherence to the system. Reports will therefore feed from and into the following key strategic groups:

- School Effectiveness- School Improvement Board
- Safeguarding -Local Safeguarding Children's Board
- School Funding -Schools Forum
- CYP Support - Early Help Board
- Inclusion -SEND Partnership Board

At least one member of the Board will be expected to sit on each of these key strategic groups and to be responsible for providing updates from and into these groups.

The work of the board may also feed into other linked groups in particular

- Slough Joint Improvement Board (For Children's Social Care)
- Children's Centres Advisory Board
- Other relevant groups

### **Membership**

- Three secondary Headteachers \*
- Three primary Headteachers \*
- One special school headteacher \*
- One nursery headteacher \*
- Teaching School Alliance Rep

- Principal of East Berkshire College
- Director of Children's Services - SBC
- Service Lead School Effectiveness- SBC
- Service Lead SEND – SBC
- Chief Exec – SCST – where relevant

The chair of each phase association will automatically be members. Others will be elected or chosen by their respective phase associations. Headteacher membership of the board will be for a two year period.

RSC and Regional Ofsted leads will be invited to attend at least one meeting per year

Other SBC officers will attend where relevant particularly:

- Service Lead Access and Inclusion
- Service Lead Early Years
- Schools Finance Lead
- Safeguarding in Education Officer

### **Chair**

The meeting will be co-chaired by the Director of Children's Services (DCS) and a Headteacher Rep nominated by the school members. The administrative assistant for the DCS will act as clerk. Action points from the meeting will be circulated to all Headteachers. There will be no headteacher substitutions at meetings

### **Frequency**

Meetings will take place monthly

### **Forward Plan**

A forward work plan will enable the Board to monitor and promote developments, and contribute to education policies across the community of schools. The Forward plan will be linked to the key themes to ensure all areas are covered.

These terms of reference will be reviewed annually at the first meeting in the Autumn Term.

Approved: January 2018  
Review: January 2019