

**Slough School Improvement Board
 Actions of Meeting Held on Wednesday 16th January 2019
 2.00 – 4.00 pm**

Attendees: Johnny Kyriacou (JK - SBC), Rachel Cross (RC - SBC), Diana Osagie (DO), Kathleen Higgins (KH - Beechwood), Navroop Mehat (NM – Wexham Court), John Constable (JC), Rhodri Bryant (RB – Langley Academy), Paula Doneghan (PD – SBC), Farahat Majeed (FM - SBC)

Apologies: Sara Benn (SB - Holy Family) Vikram Hansrani (VH - SBC),

Agenda Item	Main action points	Action Owner
Welcome & Introductions	Johnny Kyriacou (JK) welcomed everyone to the meeting.	
Membership	Kathleen Higgins – Chair of SASH Navroop Mehat – Primary Representative Rhodri Bryant – Secondary Representative Sara Benn – Co Chair of SPHA Rachel Cross – Senior Education Liaison Officer John Constable – (STSA) Diana Osagie – Senior Standards and Effectiveness Officer (Secondary)	
Declarations of Interest	Diana Osagie – Ofsted John Constable – Ofsted	
Matters Arising	<ul style="list-style-type: none"> • Terms of Reference to be updated to record that it is now fully GDPR compliant • JK sought consensus on circulating draft minutes digitally for review so that future minutes can be shared with schools quickly via TheLink. All in agreement 	

<p>Feedback on Autumn Term Visits and common themes</p>	<p>JK pleased to share the LA has had 100% involvement from Slough schools with Autumn Term Visits and the remaining schools yet to be visited will be visited this Spring Term.</p> <p>DO emphasised that there was much to be celebrated in Slough. As Secondary SI Consultant she found all schools were very pleasing in nature and all were unique.</p> <p>The common themes identified are as follows:</p> <ul style="list-style-type: none"> ▪ Schools are having to be creative to cover vacancies ▪ Some schools are facing financial difficulties more than others ▪ Recruitment and retention could be supported more not necessarily in this group but a sub-group. ▪ Themes do not cover Teaching and Learning explicitly which is the core purpose and not reflective on CRE spreadsheet – suggested CRE form updated next year ▪ Governance a common area for development in Slough Schools <p>Suggestions for improvement:</p> <ul style="list-style-type: none"> ▪ Data very detailed, using the 3 bucket style may help data to be read clearer ▪ Data can be used as a health check for schools and help identify areas for support ▪ Create a Teaching and Learning section on CRE ▪ Share areas of strengths and areas for development with schools to share with their head of departments ▪ Identify schools with strengths in specific areas to work collaboratively with other schools. ▪ Sharon James Slough Governance Support Officer. She has ability to support and signpost schools to exemplar training <p>It was widely recognised that the SSIB has greatly moved on from its position last year where it had no data to its current position and the Board members were greatly appreciative of this achievement and able to look in more detail at the strength and areas for development in the school system</p>	
<p>Analysis of BAG rating for each school</p>	<p>JK shared that schools have been very transparent and honest with their ratings. The board were in agreement with all CRE evaluations and ratings that school have submitted.</p> <p>Safeguarding was an area to celebrate as no school identified this as an issue.</p>	
<p>Update on Local School Improvement Fund (LSIF)</p>	<ul style="list-style-type: none"> • RC shared a document for all to read due to meeting over running and get in touch if there are any queries. • This update will be shared with all schools 	

<p>In-Depth School Data Analysis</p>	<p>Detailed data on each school in the LA was presented which could help identify strengths in the system and be specific. Members discussed the data shared by JK prior to this meeting and identified the following:</p> <ul style="list-style-type: none"> ▪ Share data with schools and Chair of Governors as it could prove very helpful to them. Schools can present data in how they find it useful and share with department leads and governing body ▪ Potentially discuss this in SASH meetings and ask schools to bring their data to any so inaccuracies can be rectified. (the data provided is published data from the DfE) ▪ Reduce data document (primary) from 30 pages to make it more concise ▪ SSIB members to consider how to contact the school leaders with key questions i.e. You are doing well – how? Or You are not doing well – why? ▪ Label tables to clearly reflect the data being shared i.e. boys attainment nationally and boys attainment vs girls etc. Priority to ensure data is accurate before sharing with schools ▪ Need to uncover data and see what is hiding behind it. Data can only lead to questions and are not the end point of evidence. <p>ACTION - JK advised group validated data for KS4 will be public on 24th January and will circulate this to everyone.</p> <p>Rachel Cross and Navroop Mehat to quality assure KS 2 data</p> <p>Rhodri Bryant to quality assure KS4 data</p> <p>JK to create a directory of strengths of schools and circulate to all schools. Slough schools to use this to get in touch with local schools that they could potentially work collaboratively with.</p> <p>It was acknowledge that again from last year the SSIB board was in a stronger position to look meaningfully at data across the LA in order to support the school-led system. The data can be developed to suit need and be presented in a way to be more precise and reflective of what is needed in order to look at brokering support.</p>	<p>JK</p>
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<p>Next Steps</p>	<p>Sub group to be created in future with primary, secondary and LA to quality assure the data and set questions they would like to ask schools</p> <p>LA to share validated data with schools and prepare and circulate a pre email to schools making them aware the SSIB members will be getting in touch regarding data before half term and then SSIB members to contact schools after the half term to encourage collaborative working.</p> <p>STSA can set up training programme for identified SLE leads to support them in areas identified for schools to strengthen.</p>	<p>JK</p> <p>SSIB</p> <p>JC</p>
<p>AOB</p>	<ul style="list-style-type: none"> • DO gave apologies for next SSIB meeting (27.02.2019) 	
<p>Date of next meeting</p>	<p>27th February 2019 2.00pm – 4.00pm Neptune Suite 1</p> <p>Upcoming meetings:</p> <p>22nd May 2019 2.00pm – 4.00pm Neptune Suite 1</p> <p>26th June 2019 2.00pm – 4.00pm Neptune Suite 1</p>	