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**Integrated Support Service**

**Emotional Literacy Support Assistant**

**(ELSA) Training**

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| **Venue:** | Meeting room 1 Burnham Park Hall, Burnham |
| **Initial Cost:** | £300 Slough maintained/academy/free schools |
| **Ongoing Cost:** | £150 (or 2 hours EP time) annually for ongoing supervision, starting Spring 2019 |
| **Initial Cost Includes:** | 4 days training  Refreshments/lunch  Course materials and ELSA book |

**DAY 1: 15 October 2018 9.30am – 3.15pm**

* Understanding emotional literacy
* Working with puppets

**DAY 2: 29 October 2018 9.30am – 3.15pm**

* Anger and the assault cycle
* Self esteem
* Impulsive learners
* Introduction to group work

**DAY 3: 05 November 2018 9.30am – 3.15pm**

* Social communication difficulties
* Social and Therapeutic stories

**DAY 4: 12 November 2018 9.30am – 3.15pm**

* Active listening skills
* Learning from experience – a presentation by experienced ELSAs working in Slough
* Planning and guidelines for school ELSA implementation – line managers are invited to attend this session

**Schools are asked to agree to a number of commitments in order to ensure that ELSAs’ work can be optimally effective in school. Head teachers are asked to register their commitment as part of the training application process on the next sheet.**

**ELSA Training Application Form**

**ELSAs will need:**

* + Timetabled time to work with identified children
  + An appropriate room to work in
  + Access to appropriate material for use with C/YP
  + Assistance from a nominated member of senior staff to clarify and enable the ELSA role in the school context
  + Line management
  + Release from school to undertake initial training
  + Release from school to attend 6 supervision sessions per year. This is to support ELSA’s in their work and help develop their skills through ongoing supervision and additional training sessions.
  + To agree to observation(s) from a member of the Integrated Support Service (ISS) to ensure retention on Slough ELSA register.

We wish to participate in the ELSA Programme and agree to the terms of involvement outlined above.

**Name of School: …………………………. Head Teacher: ……………………………….**

**Date: ………………………………………. Head Teacher signature: …………………..**

**Name of ELSA to be trained: ……………………………………**

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| **For delegate to complete:**  ***Please use the space below to explain how you hope to use your ELSA training.*** |

**Signature of ELSA Trainee: ………………………… Date…………………**

Have you completed Safeguarding Children training within the last 3 years: **Yes/ No**

Please give the date and level of training: **Date:** **Level:**

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| **Please make your formal application by returning the form by email to:**  Farahat Majeed[cpdapplications@slough.gov.uk](mailto:Farahat.majeed@slough.gov.uk) or  Catherine Watson [catherine.watson@slough.gov.uk](mailto:catherine.watson@slough.gov.uk)by **1st October 2018**  Slough schools will be invoiced following confirmation of acceptance of a place on the course.  Non-attendance charged at full rate.  For further information please contact Catherine Watson (Educational Psychologist) at the email address above.  Returning this form by email assumes agreement of commitment by the Head Teacher |