

**Slough School Improvement Board Meeting Minutes**

Wednesday 10<sup>th</sup> July 2019 | Pluto 1

14:00 – 15:30

**Attendees:-** Bushra Jabeen (BJ – SBC), Jo Curd (JCu –SBC), John Constable (JC – Langley Grammar School), Johnny Kyriacou (JK – SBC), Kathleen Higgins (KH – Beechwood), Mark Pritchard (Upton Court Grammar School) and Rhodri Bryant (RB – Langley Academy).

**Apologies:-** Diana Osagie (DO – SBC), Farahat Majeed (FM – SBC), Rachel Cross (RC – SBC & St Marys), Navroop Mehat (NM – Wexham Primary), Sara Benn (SB – Holy Family), and Vikram Hansrani (VH – SBC).

**LAP** – Local Authority Partnership

Agenda Item	Main action points	Action Owner
<p>1. <b>Welcome &amp; Introductions</b></p>	<p>JK welcomed everyone to the meeting.</p> <p>JK introduced JCu, Senior School Effectiveness Officer, who oversees Safeguarding; SEND Support; Governors Support; School Improvement; and Assessment &amp; Moderation. JCu has worked previously for the council and in schools. JCu is well connected with Slough and Slough Schools.</p> <p>MP from UCG was also welcomed to this meeting. MP will be representing STSA along with JC.</p>	
<p>2. <b>Membership</b></p>	<p>Kathleen Higgins – Chair of SASH            Navroop Mehat – Primary Representative            Rhodri Bryant – Secondary Representative            Sara Benn – Co Chair of SPHA            Rachel Cross – Senior Education Liaison Officer            John Constable – STSA            Diana Osagie – Senior Standards and Effectiveness Officer (Secondary)</p> <p><b>Membership</b> and <b>TOR</b> is to be reviewed at the next arranged meeting. JCu put forward a question as to whether or not Nursery reps should be attending SSIB.</p>	

3. <b>Declaration of Interest</b>	Diana Osagie – Ofsted John Constable – Ofsted	
4. <b>Matters Arising</b>	LA Partnership offer discussed. JK confirmed JCu has sourced some candidates available and are currently being interviewed. JK has a pool of established members in Slough available who can meet a variety of School needs.  RB said it would be good to get this information to Heads. JK to e-mail all regarding this.	<b>All School Reps</b>  <b>JK</b>
5. <b>Update on LA Partnership Offer (network dates and themes for next year)</b>	Network dates are in the diary. Peter Rodin is to facilitate the 'additional' network meetings and a proposal of what this could be will be put forward for consideration by heads  JCu to do further research on STSA Website and pull together current offer of training and CPD across Slough to identify possible gaps and put forward further suggestions for network meetings.	<b>JK</b>  <b>JK &amp; JCu</b>
6. <b>Update on Local School Improvement Fund (LSIF)</b>	No major updates from JK.  JC confirmed £54,000 from schools forum money allocated to recruitment back in 2016 where an agreement was made to use £70,000 but only £16,000 was used. This money will be diverted back into the LSIF.  This will make the LSIF have a pot of money at over £100,000 to keep projects going.  JCu will have a role in overseeing LSIF funds and bids in the joint partnership with STSA.	
7. <b>Update on Leader Seminar Focus (School Led System)</b>	Seminar on Monday 8 <sup>th</sup> July was positive and great showcase of LSIF projects and expertise across the LA which has supported 16 separate projects and impacted thousands of pupils in Slough.	

<p><b>8. Preparation on meeting Stephen Tierney on Cross-Phase Project</b></p>	<p>Stephen Tierney will be visiting tomorrow with Headteachers. MP confirmed will try to attend and JC and KH confirmed attendance.</p> <p>JK confirmed around 8 people to have confirmed attendance to this meeting, which has been scheduled for 4 hours. JK sent invites to all groups within SSIB.</p> <p>JK mentioned that this meeting is to scope the project and see if we need to source someone locally, as funding is there. This meeting is to be led by Heads.</p> <p>Once we hear what Stephen has to say on his current projects re KS2 and KS3 we can then decide what our next project is.</p>	
<p><b>9. Update on EEF Leadership Lite Initiative</b></p>	<p>EEF science recruitment initiative for secondary schools is now set to take place in the new academic year. A hub has been set up around Slough LA. It is a two year research project.</p>	
<p><b>10. CRE document evaluation for ATVs</b></p>	<p>JK referred everyone to pay particular focus to the <b>Capacity and Risk Evaluation</b> excel handout “blank exemplar” and requested for everyone’s views on collating this information again with Schools. Last year schools had completed this and found it useful.</p> <p>RB questioned what the impact of the CRE and directorate has had. JK said the common themes around governance support was tackled with a few schools so this showed evidence of collecting useful information that the SSIB board could act on. Next year could be more useful if acted upon earlier.</p> <p>JK said LA were looking at changing the <b>form from</b> excel document to doing it online. This would make it easier to pull the data across schools to show common areas of strength and areas for development/support. The board agreed this to be a good idea.</p> <p>It was also agreed to tweak the CRE document to focus on ‘quality of education’.</p>	

<p><b>11. Reflection and evaluation on SSIB this year and moving forward</b></p>	<p>Dates for next meetings arranged and the following dates and times have been agreed:</p> <p>1<sup>st</sup> – 10<sup>th</sup> September 2019 14:00 – 16:00                  2<sup>nd</sup> – 9<sup>th</sup> October 2019 14:00 – 16:00                  3<sup>rd</sup> – 12<sup>th</sup> February 2020 14:00 – 16:00                  4<sup>th</sup> – 25<sup>th</sup> March 2020 14:00 – 16:00                  5<sup>th</sup> – 20<sup>th</sup> May 2020 14:00 – 16:00                  6<sup>th</sup> – 24<sup>th</sup> June 2020 14:00 – 16:00</p>	
<p><b>12. AOB</b></p>	<p>JK to ask consultant to come in for next ALPs analysis.</p> <p>JK requested for meetings to rotate around schools.</p>	<p><b>JK</b></p>
<p><b>13. Date of next meeting</b></p>	<p>10<sup>th</sup> September 2019 – 14:00 – 16:00</p>	