

Designated Safeguarding Leads (DSL) Primary Forum Minutes

Wednesday 2nd May 2018 1000 to 1200
 At Burnham Park Hall, Windsor Lane, SL1 7HR

Attended:	Absent:
Jatinder Matharu- Education Safeguarding Officer and Chair	Godolphin Infant School
Ranvir Chahal – Wexham Court Primary School	St Bernards Prep School
Adam Spinks – Foxborough Primary School	Claycots School
Danielle Thornton – Cippenham Primary School	Colnbrook Church of England School
Sarah Pearce– Western House Academy	Parlaunt Park Primary School
Laura McAlpine -St Ethelberts Primary School	Penn Wood Primary School
Melissa Whatley – St Mary’s Primary School	Rvyers School
Antonia Dodo-Noble – The Grove Academy	Littledown Primary School
Tahreem Sabir - Islamic Shakhsiyan Foundation	Abvourvale School
Yvette Bowler – Holy Family Catholic School	Cippenham Infant School
Carol Conlon & Jason - Marish and Willow Primary School	The Langley Academy
Rebecca Pinkney– James Elliman School	St Anthonys Primary School
Sarah Harris & Paula Reynolds - Long Close School	Castleview Primary School
Jane Hassan – Montem Academy	Khalsa Primary School
Louise Nicholls & Tracy Ball– Pippins School	Langley Hall Primary
Carol Barber & Monisha Jefcut – Priory School	Lynch Hill Primary School
Guest attendees:	Langley Hall Primary Academy
Naheem Bashir – Prevent Coordinator	Apologies:
Rabena Sharif – Prevent Education Officer	Our lady of Peace Primary & Nursery School
Rob Harris – Reach every Generation	Anne Tudor – Godolphin Primary School
Gavin McKenna – Reach Every Generation	Pav Dhillon – Iqra Primary School

Item	Subject	Owner
1.	Welcome and introductions <ul style="list-style-type: none"> Jatinder welcomed all members of the group to the first DSL forum. Apologies were noted from OLOP, Godolphin Junior and Iqra School. The minutes were signed off as a true reflection. The Terms of Reference were also signed off by the group. 	JM
2.	Communication platforms <ul style="list-style-type: none"> An update on the LINK website and newsletter was provided. A programme of key DSL dates was circulated to the group for the year ahead which includes key dates, policy and guidance dates and dates of local projects being rolled out. Egress: A discussion following the last meeting regarding secure emails (Egress) and the costs. JM fed back that the LA could not fund these accounts directly but the LA may be able to purchase the egress accounts in bulk and sell cheaper to schools. The implementation of GDPR will 	All

	<p>increase the requirement to manage our data more securely therefore may result in a need for schools to require more secure accounts through egress.</p> <ul style="list-style-type: none"> • <u>Action: JM to take back EGRESS costs for discussion to be purchased by the LA and then schools purchase via a SLA from LA as it works out cheaper.</u> 	
3.	<p>Training Needs for Schools</p> <ul style="list-style-type: none"> • Training mapping is complete and will be uploaded on the LINK website which will include internal/external training and a range of resources for young people, teachers and parents. • The school's safeguarding needs (survey monkey) has been complete with 80% response and analysed. <ul style="list-style-type: none"> - A new to the role of DSL specific module for the autumn has been scheduled for the 1st October 2018. - A module for experienced DSL will also be developed. - Safer Recruitment Training will also be scheduled <p><u>Action: All to notify JM of any changes in DSL so the database can be amended accordingly.</u></p> <ul style="list-style-type: none"> • The LSCB is also reviewing their multi agency safeguarding training. It was discussed that the multi agency training and the DSL training should be completed in succession every 2 years. Further details to follow next term. • JM shared the themes from the TNA, audits and the safeguarding conference which have all highlighted the concerns teaching staff have about young people's mental wellbeing. The focus for 2018-19 will be developing and promoting young people's mental health. JM is meeting with Children's Commissioning Group (CCG) as they are looking to recommission services which do not hit CAMHS thresholds but require low level interventions. The group shared current resources such as in school MHFA England, school nurse from Solutions from Health. <p>Action: JM raised the PEPCare training (mental health) which has 11 modules and is free and of very good quality. JM to resend the flyer</p> <p>The group talked about the upcoming green paper and the requirement for Mental Health Advocates in schools. There was a consensus in getting 1 member per year (possibly TA's) trained to become mental health/wellbeing leads in schools with training from Emotional First Aid.</p> <p><u>Action: JM to feedback group's input to the discussions with CCG.</u></p>	JM
4.	<p>Gangs Research</p> <p>Reach Every Generation has been commissioned by Slough Borough Council and Thames Valley Police to undertake a full consultation of gang related crime in the borough. Rob Harris and Gavin McKenna gave an update on the work they are doing across the partnership and want to hear the voice of schools and young people to inform their research which will ultimately inform service</p>	Rob Harris & Gavin McKenna

	<p>developments. If you are interested in getting involved please contact: Gavin McKenna 0800 001 6862 within the next 4 weeks. gavin.mckenna@reacheverygeneration.com admin@lifelinxs.co.uk info@reacheverygeneration.com</p>	
5.	<p>Prevent Update JM introduced Rabena Sharif as the new Prevent education Officer. Both Rabena and Naheem provided an update and are happy to be contacted for support in schools for training and policy development. Rabena is currently reviewing the current training materials and will be providing new resources shortly. Rabena Sharif Prevent Education Officer Mobile: 07928 655038 rabena.sharif@slough.gov.uk</p>	Naheem Bashir & Rabena Sharif
6.	<p>Updates</p> <ul style="list-style-type: none"> The successful Safeguarding in Education Conference took place on the 27th March 2018 and was very well attended. The group were impressed by the event and the quality of the speakers especially Maz and Andrew Hall. Best Practice Safeguarding Policy Guidance – has circulated to schools to use and refresh their own school policy. It has guidance notes and tips on what should be covered in a safeguarding policy. Children who abscond from school settings policy (Draft): A discussion was held with the group about draft new local guidance in relation to their views on truancy and absconding. This guidance has been produced following a number of incidents where children have absconded off school site and the school are not aware where these children/young people (CYP) are which have required an investigation following external reports to the LA. There appears to be some differences between the phases where CYP go missing. Whilst they are in school they are our responsibility and we have a duty of care to ensure they are safe and we know where they are. <u>Action: JM shared a flowchart about processes to follow if a child absconds and the group reviewed and discussed the flowchart</u> Further details will be shared on the Healthy Choices programme which is due to be rolled out to Schools in autumn 2018 to enhance and run along side PHSE lessons before the end of the term. For the attention of any through schools: ‘Click’ - ‘Click’ is the cyber-crime prevention production which is being rolled out to year 6 students. Slough’s sessions will run between 8th - 12th November 2018. DA updates on the new services, Hestia and Victim Support Hub were shared and how to work confidently with Operation Encompass. JM is working with a new provider to develop an online audit tool. JM asked for volunteers for development of web based audit tool (Sec175). Adam 	JM

	<p>Spinks (Foxborough), Tracy Ball (Pippins), Rebecca Pinkney (James Elliman) and Carol Conlon (Marish and Willow) have kindly offered to be the Primary reps for the development. <u>Date to review questions is 17th May 2018.</u></p> <p>This web based tool will benefit two fold;</p> <ul style="list-style-type: none"> - Help you complete a health check against your safeguarding duty and support your annual safeguarding returns to your governing bodies - Comply with the Section 175/157 requirements under the Education Act for the LSCB <ul style="list-style-type: none"> • Referrals forms are currently under review. JM consulted with members about a preferred method for social care (MARF) and early help (EHA) referrals. JM suggested a potential universal form. The consensus was 'yes'. The group discussed the level of details the EHA requires at referrals stage. <p>JM to feedback to Justin on the Early Help development</p> <p>JM also shared that social care have state every referral now receives a receipt of the referral. Social care has put a process in place over the last 2 months to improve communication with agencies. If you are not receiving receipts of your referrals please email the Head of Service Fanny Jacob at fanny.jacob@scstrust.co.uk</p> <p>Upcoming DfE Consultations:</p> <p>JM shared 2 consultations which the DfE have published:</p> <ul style="list-style-type: none"> • Out of schools Education Settings (Private tutors) Out-of-school education settings: report on the call for evidence conducted November 2015 to January 2016 (PDF) JM and the LADO are producing a leaflet to send out to parents when employing private tutors (some tips and things to consider). The group discussed what should e included in the leaflet (DBS checks, references, lone working) • Elective Home Education; a call for evidence (close date 02.07.2018) Elective home education: call for evidence: government consultation (PDF) 	
7.	<p>Next Meeting agenda</p> <ul style="list-style-type: none"> • Keeping Children Safe in Education 2018 • Early Help and Slough LSCB Thresholds launch • Children who abscond from school settings policy • Complaints Process Guidance • Learning from Serious case reviews (SCR)/LADO reviews and Safeguarding investigations. • New dates for DSL forums 2018-19 – bring your diaries 	
8.	<p>AOB</p> <ul style="list-style-type: none"> • Group to email any topics to be covered at next DSL meeting 	All
9.	<p>Dates of future meetings</p> <p>To be held at Burnham Park Hall, Windsor Lane, SL1 7HR</p> <ul style="list-style-type: none"> • Wednesday 26th September 2018 from 1000 to 1200. 	All