

## Designated Safeguarding Leads (DSL) Primary Forum Minutes

Wednesday 25<sup>th</sup> September 2019 1000 to 1200  
 At Burnham Park Hall, Windsor Lane, SL1 7HR

<b>Attended:</b>	<b>Absent:</b>
Jatinder Matharu- Education Safeguarding Officer and Chair	Marish and Willow Primary School
Nisha Gill – Cippenham Nursery School	Claycots School
Roseanna Orsi – Wexham Court Primary School	The Grove Academy
Katrina Kimberley, St Bernard’s Prep School	Littledown Primary School
Sonia Davies - Penn Wood Primary School	Holy Family Catholic School
Philip Gregory – Baylis Court Nursery	St Ethelberts Primary School
Emma Lister – Chalvey Nursery School	
Chloe O’Connor - Lynch Hill Primary School	
Zoe Keating – Slough Centre Nursery School	<b>Apologies</b>
Saimah Iftekhar - Ryvers School	Pav Dhillon - Iqra Primary School
Del Matharu - Khalsa Primary School	
Carol Barber – Priory School	
Louise Clarke - Colnbrook Church of England School	
Tracy Ball & Louise Nicholls - Pippins School	<b>Guest attendees:</b>
Seema Sharma – Lea Nursery	Susan Dyer, Schools Health & Wellbeing Officer, Slough Borough Council
Jess Costello - St Anthonys Catholic Primary School	Jayne Snell & Heather Bartlett, Public Health Nursing Team, Solutions 4 Health
Heather Hadaway - Our lady of Peace Primary & Nursery School	Jo Broughton – LIME Project
Melissa Whatley & Rachel Cross – St Mary’s Primary School	Naheem Bashir & Tiranjit Khehra, PREVENT Education Team, Slough Borough Council

<b>Item</b>	<b>Subject</b>	<b>Owner</b>
1.	<p><b><u>Welcome and introductions</u></b></p> <p><b>Minutes of last meeting</b>            Accuracy of the minutes was recorded.</p> <p><b>Actions from last meeting:</b>            The updated hub list from Slough Children’s Services Trust has been sent out but JM will re-circulate.</p> <p>If you have not done so already, please let Jatinder know how many Egress accounts you require.</p>	<p>JM</p> <p>All</p>
2.	<p><b><u>Changes in guidance (national)</u></b></p>	All

	<p><b>Keeping Children Safe in Education 2019</b>          This document has been updated. Please make sure all your documents and policies etc refer to KCSiE 2019.</p> <p>Upskirting is a new addition plus advice to have on-going safeguarding training rather than a single annual update. Other than this, there is little change.</p> <p><b>OFSTED Inspection Framework</b>          Safeguarding now sits in Leadership and Management.          A seminar on preparing for OFSTED will be held later this term. Feedback from those present suggested that a Wednesday morning would be the best time to hold the seminar. Details will be circulated by Jatinder.</p>	JM
3.	<p><b><u>Safeguarding partnership arrangements (LSCB)</u></b></p> <p>The LSCB will now be called Slough Safeguarding Partnership. Policies and other documents in schools will need to be amended accordingly. This is part of a move towards a joint safeguarding board and in line with the 3 Partners (CCG, Police and LA) in Working Together to Safeguard Children 2018.          This is part of a move towards a joint safeguarding board.          The procedures and board representation remain the same.</p>	All
4.	<p><b><u>Local Authority Partnership Offer</u></b></p> <p>To date, 65% of Slough schools have bought into the offer.</p> <p>The core safeguarding offer is available to all schools. Maintained schools who have not bought into the partnership offer can still attend DSL network meetings.</p> <p>Additional safeguarding support is available to schools. This can be purchased as a stand-alone or as part of the full school partnership offer. The flyer attached outlines the offer.</p>	Sue
5.	<p><b><u>Section 175 Audit</u></b>          The closing date for this audit is 25<sup>th</sup> October 2019.</p>	All
6.	<p><b><u>Health &amp; Wellbeing presentation</u></b></p> <p>Susan Dyer, Schools Health &amp; Wellbeing Officer from Slough Borough Council gave a short presentation about what is on offer to schools to support with their health and wellbeing and PSHE work. (Copy of presentation attached.)</p> <p>This support is <b><u>not</u></b> part of the Local Authority Partnership Offer and is available <b><u>free of charge to all schools</u></b>.          Please contact Susan Dyer at any time if you would like to discuss support for your school: 07753 316916, <a href="mailto:susan.dyer@slough.gov.uk">susan.dyer@slough.gov.uk</a></p>	All
7.	<p><b><u>School Nursing Team</u></b></p> <p>The school nursing team are currently short staffed but are in the process of recruiting.</p>	HB, JS School Nursin g

	<p>Every school has an allocated school nurse. Please contact the team if you are unsure who your school nurse is.</p> <p>The team are keen to improve communication between themselves and schools about the most vulnerable children and young people e.g. those on a CP plan. They are aiming to hold termly meetings in each school to discuss and share information about these children.</p> <p>All those present agree this was an excellent idea as long as the school nursing team has the capacity to do so. <b>The contact details are attached.</b></p>	Team
8.	<p><b><u>Prevent Lesson plans</u></b></p> <p>The Prevent Education Team from Slough Borough Council gave an overview of some lesson plans on Prevent that they have written for year 6 students.</p> <p>The discussion that followed raised the following points:</p> <ul style="list-style-type: none"> <li>• Teachers can lack confidence in this area so support was very welcome.</li> <li>• Awareness raising work with parents is also important.</li> <li>• It is important for teachers to check the material before using it to make sure that it is suitable for their pupils.</li> </ul> <p>Naheem updated that discussions are currently taking place in Slough around adopting the national prevent referral form. A further update will be provided at the next DSL Forum. In the meantime, continue with the current referral process and call the Prevent Team for advice if required.</p> <p><a href="mailto:Tiranjit.khehra@slough.gov.uk">Tiranjit.khehra@slough.gov.uk</a>  <a href="mailto:Naheem.bashir@slough.gov.uk">Naheem.bashir@slough.gov.uk</a></p>	TK & NB
9.	<p><b><u>Neglect Strategy, Tool and Workshops</u></b></p> <p>The Slough Neglect Strategy, including the Neglect Tool, is available on the Slough Safeguarding Partnership website and workshops are currently taking place.  <a href="https://www.sloughsafeguardingpartnership.org.uk/scsp/scsp/professionals/neglect-strategy-and-tool-now-published">https://www.sloughsafeguardingpartnership.org.uk/scsp/scsp/professionals/neglect-strategy-and-tool-now-published</a></p> <p>DSLs are advised that when submitting a MARF, they should attach as much additional information as possible, e.g. completed neglect tool, a copy of the timeline, and details of any work or interventions the school has undertaken with the child.</p> <p>The Escalation Policy has also been updated and available on the Berkshire Procedures website.</p> <p>Slough Children's Slough Children's Services Trust has circulated a letter detailing changes to the report process for Child Protection Conferences (<u>copy attached</u>). The SCST will no longer provide printed copies of their report but it is unclear how attendees will access reports, in particular the Social Worker report, and whether they will still be required to arrive 30 minutes before the Conference start time.</p> <p><b>Action: Jatinder will clarify these points with Slough Children's Services Trust</b></p>	All
		JM

	<b>and update all DSLs.</b>	
10.	<p><b>Communication Platforms</b></p> <p>A number of DSLs reported that Social Worker access to Egress is very problematic making it difficult to share reports and other confidential information with them. There have been several instances where information has been sent by email to Hub Co-ordinators vis Egress but the information has then NOT reached the Social Worker.</p> <p><b>Action: Jatinder will raise this with Slough Children’s Services Trust and update all DSLs.</b></p> <p>To support her discussions with Slough Children’s Services Trust, Jatinder asked DSLs to provide her with examples of cases where this has been a problem.</p>	<p>JM</p> <p>All</p>
11.	<p><b>Upcoming Training for Schools</b></p> <p><b>Domestic homicide &amp; serious case reviews training</b>          Places are still available, <a href="#">follow this link to book.</a></p> <p><b>Alter Ego: County Lines Performance</b>          This production will be in Slough schools later this term. To support this, there is an additional performance for parents, carers and professionals at the Curve on Thursday 7<sup>th</sup> November. <a href="https://www.eventbrite.co.uk/e/alter-ego-county-lines-performance-registration-62920736617">https://www.eventbrite.co.uk/e/alter-ego-county-lines-performance-registration-62920736617</a></p>	All
12.	<p><b>Safeguarding Awareness Days calendar</b></p> <p>This calendar has been circulated. Please note it is just safeguarding awareness related days.</p>	
13.	<p><b>Local updates</b></p> <p><b>Mental Health Directory</b>          Printed copies of this directory were made available to attendees.  <a href="#">It is also available to download here.</a></p> <p><b>Mental Health Support Teams in schools</b>          Slough has been successful in securing funding in the second wave. 13 Slough schools have been selected to take part in this programme. The selection process looked at a variety of factors including deprivation, local hotspot data and locality. Other schools will have access to Early Interventions via the Early Help Hub. The expected timescales are September 2020.</p> <p><b>Action: There will be further updates on this work at the next DSL Forum in January 2020.</b></p> <p>The aim is for all schools in England will have a Mental Health Support Team by 2025.</p> <p><b>Andy Clinic</b></p>	JM

	<p>Feedback from attendees was that referrals to the Andy Clinics are frequently not accepted.</p> <p><b><u>Action: Jatinder will have a discussion with the Andy Clinic about this concern and feed back at the next DSL Forum.</u></b></p> <p><b>The Choices Programme</b>          A reminder to schools that this programme is fully funded by the Safer Slough Partnership including all resources, teacher training and on-going support. Approximately ⅔ of Slough schools are or have been involved in this project. It is aimed at years 5 and 6. A year 7 resource is currently being piloted in Slough schools.          The underlying themes are development of resilience and the awareness and skills for making good choices.          For more information please contact Jo Broughton 07775 584329  <a href="mailto:jo@engagelime.com">jo@engagelime.com</a></p>	<p>JM</p> <p>JB</p> <p>All</p>
14.	<p><b><u>AOB</u></b></p> <p><b>Safeguarding@ email accounts</b>          Schools are asked to consider setting up a generic safeguarding email accounts with selected access to ensure important, safeguarding emails can be accessed at all times and are not left unread in named email in-boxes.  <b><u>Action: For DSL's to discuss with their Heads.</u></b></p> <p><b>DSL contact lists</b>          This list has been updated and will be sent to Slough Children's Services Trust.</p> <p><b>Private Fostering in Slough</b>          Slough Children's Services Trust are currently running a campaign to raise awareness of private fostering and the responsibility of teaching professionals to notify the Trust if they become aware of any children being privately fostered.  <b><u>Copy of flier attached and hard copies circulated.</u></b></p>	<p>All</p> <p>JM</p> <p>All</p>
15.	<p><b><u>Date of next Primary DSL Forum</u></b></p> <p>To be held at Burnham Park Hall, Windsor Lane, SL1 7HR</p> <p><b>Wednesday 8<sup>th</sup> January 2020 from 1000 to 1200.</b></p>	<p>All</p>