

## Designated Safeguarding Leads (DSL) Secondary Forum Minutes

Thursday 18<sup>th</sup> January 2018 1600 to 1730  
 At Upton Court Grammar School, Lascelles Road, Slough SL3 7PR

<b>Attended:</b>	Diana Seagrove – St Bernard’s Catholic School
Jatinder Matharu- Education Safeguarding Officer and Chair	Laura Campbell – Wexham School
Justin Daniels - Early Help Consultant	<b>Apologies:</b>
Penny Earle – Upton Court Grammar School (Host)	Betty Lynch – LSCB Manager (sick)
Mike Gaffin – Beech wood School	Quentin Gunderson – The Grove
Helen Tinsley – Ditton Park Academy	Theresa Richardson – Lynch Hill Enterprise Academy
Famida Rawoot – Eden Girls School	<b>Absent:</b>
Alison Oxley – Herschel Grammar School	Abvourvale School
Simon Cook – Langley Grammar School	Baylis Court School
Trevor O’Neil – Langley Academy	Long Close School
Madni Institute - Zara Illahi	St Josephs Catholic High School
Catherine Goodyear – S&E School	Westgate School

Item	Subject	Owner
1.	<p><b>Welcome and introductions</b></p> <ul style="list-style-type: none"> <li>Jatinder welcomed new members of the group and thanked Penny for her hospitality</li> <li>JM congratulated the group on the excellent Sec 175 Safeguarding audit return. We have 100% returns across all Slough’s Schools and these will be fed into the Safeguarding in Education Conference on the 27<sup>th</sup> March 2018. A wider discussion was held about the qualitative audits Carol Pearce. Some schools had not received their final version and any feedback back.</li> </ul> <p><b>Action: JM to chase with Carol</b></p>	JM
2.	<p><b>Format of meetings / Terms of Reference</b></p> <p>A draft term’s of reference was circulated and group read and were happy with content.</p> <p><b>Action: If group would like to reflect any changes to email JM before the next meeting.</b></p> <p>The group discussed the length of time of the forum and preferred dates. JM had scheduled provisional dates in printed newsletter but happy to amend to accommodate school needs.</p> <p>The forum will run as a flexible and fluid group and will discuss a range of safeguarding topics. Guest subject matter experts will be bought in to share information and best practice.</p> <p>It was agreed the group would like to keep to the venue at Upton Court Grammar School and the twilight time from 1600 to 1730 and to run termly.</p> <p>It may be better to push the dates of next DSL forums a little later into the term.</p> <p><b>Action JM to revisit dates further into April and September 2018 and circulate</b></p>	All

	<p><b><u>subject to securing venue.</u></b></p> <p><b>Communication platforms</b></p> <ul style="list-style-type: none"> <li>• JM checked how the group would like to be communicated with and majority of the group said direct email as Gatekeeper does not necessarily always get to them.</li> <li>• The Safeguarding newsletter will be produced termly in line with the DSL forums and any communications in between will be sent via email direct to DSL's.</li> </ul> <p><b><u>Action: All to notify JM of any changes in DSL so the database can be amended accordingly.</u></b></p> <ul style="list-style-type: none"> <li>• A discussion about secure emails outlined frustrations in both not being user friendly and the cost of buying an egress access account.</li> </ul> <p><b><u>Action: JM to take back for wider discussion regarding this with the Trust and SBC</u></b></p> <ul style="list-style-type: none"> <li>• JM shared details of the new <b>Link website</b> exclusively for schools which will be coming our over the next few months. The aim of this platform is to act as a one stop signpost shop for schools and local authority services, from attendance, admissions through to SEND services. All schools will have a personal log in to access the information.</li> <li>• The <b>LSCB website</b> is now 'live' and will be built on over the coming months with training and safeguarding information. JM will add the LSCB link to the LINK portal. You can view the content here:  <a href="http://www.sloughsafeguardingboards.org.uk/">http://www.sloughsafeguardingboards.org.uk/</a></li> </ul>	
3.	<p><b>Training Needs for Schools</b></p> <ul style="list-style-type: none"> <li>• Training mapping is underway to map the training offered to schools through a range of sources. The aim is to ensure consistency and prevent duplication. Once complete it will be uploaded into the LINK.</li> <li>• The LSCB is reviewing their multi agency safeguarding training and JM is looking to design a DSL specific module for summer 2018.</li> <li>• To capture school's safeguarding needs a training needs survey will go out to all schools to capture the needs to help shape future training. Link to the survey is here: <a href="https://www.surveymonkey.co.uk/r/D6ZR8P2">https://www.surveymonkey.co.uk/r/D6ZR8P2</a>        Close date for the survey is 15<sup>th</sup> February 2018</li> <li>• A discussion about young people's wellbeing was discussed. JM share the possible resource from health with really good quality modules for YP mental health ranging from self harm through to eating disorders.</li> </ul> <p><b><u>Action: JM to circulate training details from BHFT Lisa Thompson.</u></b></p>	JM
4.	<p><b>Slough LSCB Thresholds Document</b></p> <p>The group spent 30 minutes on an activity looking through the current LSCB thresholds document (2016). The group fed back the strengths, limitations/frustrations and potential suggestions to make more user-friendly. This will be fed back into the wider consultation to refresh the document for 2018.</p>	All
5.	<p><b>Updates</b></p>	JM

	<p>JM updated the group on a number of national guidance documents either in consultation or will be issued shortly and need to be reflected in your safeguarding policies. All links and details for these updates are in the newsletter.</p> <ul style="list-style-type: none"> <li>• <b>Working Together to Safeguard Children 2018</b> – The consultation has ended but look out for a refreshed version which will out shortly.</li> <li>• <b>Keeping Children Safe in Education (KCSIE)</b> – is currently in consultation (ends 22.02.2018) and will be ready for September 2018.</li> <li>• <b>Sexual violence and sexual harassment between children in schools and colleges guidance; Peer on Peer abuse guidance</b> has been issued in December 2017</li> <li>• <b>Relationships and sex education guidance consultation</b> (ends 22.02.2018)</li> <li>• The <b>Safeguarding in Education Conference</b> will take place 27th March 2018 and 2 places per school can be booked here: <a href="https://www.eventbrite.co.uk/e/safeguarding-in-education-conference-tickets-41424620154">https://www.eventbrite.co.uk/e/safeguarding-in-education-conference-tickets-41424620154</a></li> <li>• Updates on the projects upcoming were shared including the <b>CSE drama performance</b> on the 13<sup>th</sup> March 2018 for CSE awareness day</li> <li>• Further details will be shared on the <b>Healthy Choices programme</b> which is due to be rolled out to Schools in autumn 2018 to enhance and run along side PHSE lessons.</li> </ul>	
6.	<p><b>Next Meeting agenda</b></p> <ul style="list-style-type: none"> <li>• GDRP – changes to data protection</li> <li>• Volunteers for development of web based audit tool (Sec175)</li> <li>• Update on new projects for autumn 2018</li> <li>• Update from Safeguarding in Education Conference</li> </ul>	
7.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Mike Gaffin requested the presentations from the ‘Exploitation Conference’ in November 2017. Alison requested FGM resources to help raise awareness in line with FGM day. <b>Action: JM to source and send</b></li> <li>• Group to email any topics to be covered at next DSL meeting</li> </ul>	All
8.	<p><b>Dates of future meetings</b></p> <p>To be held at Upton Court Grammar School, Lascelles Road, Slough SL3 7PR</p> <ul style="list-style-type: none"> <li>• Thursday 19<sup>th</sup> April 2018</li> <li>• Thursday 27<sup>th</sup> September 2018</li> </ul> <p>All meetings will run from 1600 to 1730.</p>	All