**Round-up of Schools Zoom Meeting 10/02/2021**

Thank you to those that joined us in the School Zoom Meeting on **Wednesday 10th  February.**

Heather Cook, COVID Schools Programme Officer, guest speaker on the day provided an outline of her role and how she can support schools.  Her contact details are included within the slides.

As promised I have also attached the following documents:

* PowerPoint presentation
* Question and answer list – This is a compilation of questions that were taken on the day and responses. We have also included an update on the definition of a close contact in relation to COVID as this had changed and information on disposal of biohazards accumulating from LFT testing.
* Working at Height Hierarchy Guidance -following the HSE case update where a school’s governing body was fined.
* Display Screen Equipment information – As staff continue to work from home it is paramount that they are provided with the information and guidance on how to set up their workstations correctly and look after themselves. The posters attached provides useful information which can be shared with your staff.
* Wellbeing Information - The information explains employers legal responsibilities towards their employees and how to support them in relation to mental health and wellbeing matters.  The posters attached can be shared with your employees on looking after their wellbeing
* Health and Safety Self Audit Form – the form will support you to conduct  a self-audit of your systems and records.  This will enable you to identify gaps and set up an action plan.
* Latest COVID-19 documents are available on TheLink: <https://thelink.slough.gov.uk/news/covid-19-updated-implementing-protective-measures-checklists> -  Look up the newest FORM 038O Implementing COVID Testing in schools

**The date for the next meeting is:**

**Date:** Monday 10th  May, 2021

**Time:** 10.00 – 11.00

**The details of the meeting are:**

**Format:** Zoom. This can be downloaded as an app on mobile phones and laptops.

**Meeting ID**: 3126023755

**Password:** 802589

       