**Request for Free School Meal Vouchers for Christmas Holidays 2022**

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| School Name: |  | |
| Contact details of the person who will be issuing the vouchers on behalf of the school: | | |
| Name: |  | |
| Email: |  | |
| Telephone number: |  | |
| Vouchers (each voucher will be for the value of £30 per pupil) | | |
| Number of vouchers required: | |  |
| Total monetary value: | |  |
| List of pupils who will be receiving the vouchers is attached?  **(must be attached)** | | Yes / No |

I approve for the above named person to be set up on behalf of the school to enable them to issue Free School Meal Vouchers to eligible pupils.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Headteacher

*If school will be sending an invoice, please ensure* ***copy of the receipts*** *is sent together with this form completed.*