# Event Specific Notes

**What are the really important things we need to do to keep ourselves safe?**

Visit details:

Carried out by:

Date:

| IssueConsider Staged:Staff, Timings, Activity, Group, Environment, Distance | How to manage it? | Please state who to be informed, Parents, Staff and/ or Participants |
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You must also ensure that appropriate persons are aware of any generic procedures, but these do not need to be repeated here.