

Key Stage 1 Teacher Assessments 2025

Guidance Notes for Schools

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1. Reporting KS1 teacher assessment results to the LA

The table below describes the codes used to submit Teacher Assessment data for each subject. While the key stage 1 teacher assessment is non-statutory, it is encouraged by the DfE that LA's still collect this data for internal reporting. Schools should make their TA judgements using the following documents:

KS1 TA Framework in English reading, English writing, mathematics and science for pupils who have completed the KS1 programme of study and are working at the standard of the national curriculum assessments.

KS1 Pre- key stage standards in English reading, English writing and mathematics for pupils who are working below the standard of the national curriculum assessments and are engaged in subject specific study, or who have not completed the relevant programme of study.

Engagement model – if a pupil is working below the standard of national curriculum assessments and is not yet engaged in subject specific study.

There is a range of possible performance categories for each subject, you can see these illustrated in the table below.

The aim is for every pupil to be working at the expected standard (EXS). However, there are categories for those working at the greater depth standard (GDS) and for those working below the expected standard the codes WTS, HNM, PK1–PK4, EM are used.

Reading, writing and mathematics have the same categories. Science does not have a greater depth standard and everything below the Expected Standard is recorded as Has Not Met (HNM).

For pupils assessed using the Engagement Model schools are not required to submit any other data to the DfE about the progress of these pupils. (EM should be entered against each subject except Science where HNM is used).

KS1 Data Submission Codes								
Subject Area	Below Pre-Key Stage	Pre-Key Stage Standards				Key Stage One Teacher Assessment Frameworks		
	SEND Engage ment Model	Standard 1	Standard 2	Standard 3	Standard 4	Working Towards	Expected Standard	Greater Depth
Reading	EM	PK1	PK2	PK3	PK4	WTS	EXS	GDS
Writing		PK1	PK2	PK3	PK4	WTS	EXS	GDS
Maths		PK1	PK2	PK3	PK4	WTS	EXS	GDS
Science	HNM						EXS	
"A" Code = Absent for long periods, recently arrived, or not enough information to provide a TA judgement								

2. Key dates

Whilst the deadline for data submission to LAs is **24th June 2025**, to ensure all data cleansing and checking can be completed your KS1 TA results can be submitted to us as soon as they are ready.

A full set of teacher assessment results must be returned for every pupil in NC Year Group 2. Results should be entered onto your software (see page 4: 'Creating Your Return') and submitted to the LA via [egress](#). (see pages 4-5).

It is not necessary to record task/test results at KS1 as they are not included in the export file sent to the LA, although you may wish to enter them on your system for your own information and reporting to parents.

3. Creating your return

Schools should record their KS1 TA results for each pupil on their assessment software, for example Target Tracker, SIMS Assessment Manager, etc. Your software will allow you to create an export file to send to the LA.

Any queries regarding the creation of the export file should be referred to your software provider.

4. Data checking reports

Once we have received and processed your KS1 data, we will send you details of the results we hold. This will give schools a final opportunity to check their data and to notify us of any amendments.

5. Returning data to the LA using egress

Schools should use [egress](#) to send their KS1 data securely to the LA.

Use the Browse function to find the KS1 XML file stored on your computer in your chosen location. The file name will be in one of the following formats:

881SSSS_KS1_881LLLL_NUM.XML or

881SSSS_CTF_881LLLL_NUM.XML

where:

SSSS is the school DfE number.

NUM is a file extension number (such as 001, 002 or 100, 101), which increases each time

a phonics file is created.

To check that you have located the most recent version, hover over the file name with your cursor to see 'date modified'.

Once the file has been located, attach the file to the email and send securely to charlie.watson@slough.gov.uk

We will process and validate your data return to ensure that there are no data discrepancies. We will upload a series of useful reports via [Perspective Lite](#) for you to verify that the data to be submitted to the DfE is aligned with your schools/settings own records

Once the upload is complete a message similar to the one in Screen 6 will appear to say that the file has been transferred to the web site. It is important that you wait for this message, because if you exit the screen before it appears no data will be transferred.

6. Useful links

Refer to the [DfE Key Stage 1 non-statutory teacher assessment guidance 2024](#).

7. Contact us

Please submit enquiries by email to: charlie.watson@slough.gov.uk